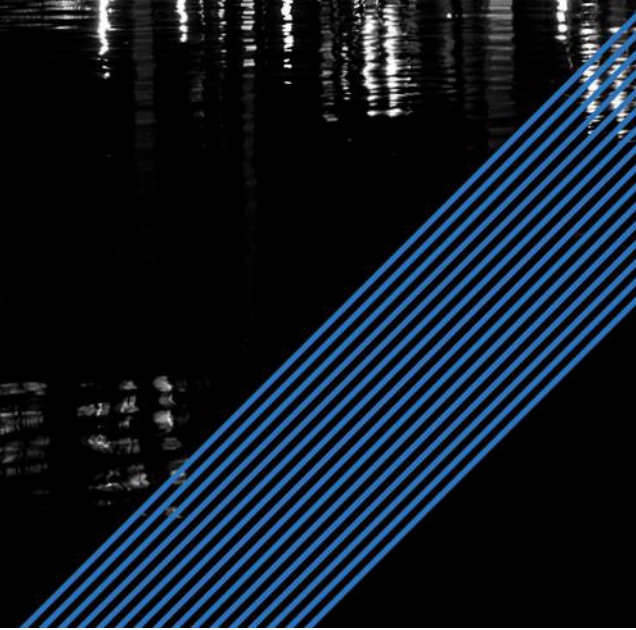


# obrien



## **Safety Statement**

+ RELIABLE. SECURE. CERTIFIED.



# O'Brien Facilities Ltd



## SAFETY STATEMENT

*Rawleystown, Grange, Co. Limerick, V35YT35*

*info@obrienfacilities.com*

*0818 306060*



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## 1 DOCUMENT HISTORY

REVISION	DATE	DESCRIPTION	DEVELOPED BY	REVIEWED AND AUTHORISED BY
01	29/06/2023	Multiple changes	Aaron O'Brien	Trevor O'Brien
02	21/03/2024	Multiple changes	Aaron O'Brien	Trevor O'Brien
03	13/05/2024	O'Dwyer Safety Statement Ltd (OSS Ltd review) Transfer to new template. CLP changes to RAMS template	OSS Ltd: A O'Dwyer	Trevor O'Brien
04	18/03/2025	Radon and Indoor Air Quality (IAQ) monitoring added. Risk assessments updated to 5x5 Matrix format.	Amal Varghese	Trevor O'Brien
05	16/06/2025	Lone Working & Code of Conduct for working in occupied houses added. First Aid box materials contents updated per latest HSA guidelines. Updated and included HSE, Quality, Environmental, and Company Vehicle Policies. Added. Included sections on Safety Committee and ISO Management Review Meetings.	Amal Varghese	Trevor O'Brien
06	18/03/2026	Introduction, Company Description, material storage sheds, chemical storage, containers & in site offices and are maintained and serviced, Eye wash station placement at shed entrance for chemical storage container, Emergency procedures signage inside shed (manual handling, emergency contacts, no smoking/vaping), Material storage shed layout, storage racks, segregation of materials (FIFO), PPE requirements for each site displayed and mentioned in RAMS, No Smoking, Chemical storage containers outside material shed in the O'Brien yard, separation for flammable and corrosive substances, Material storage shed operations, Power washer operation - O'Brien facilities yard, Chemical/Fuel Storage & Handling - O'Brien facilities yard, Charging Area for Portable Tools - O'Brien facilities yard, Temporary Works (Yard and Site), Working In and Around	Amal Varghese	Trevor O'Brien/Aaron O'Brien



		Occupied Houses, Minor Demolition Works		
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**Note**

*This document has been initially developed by O'Dwyer Safety Services Ltd (OSS Ltd) based on information provided by O'Brien Facilities Ltd and in line with current legislative requirements. It was later revised by the EHS Lead at O'Brien Facilities Ltd, reviewed by the Managing Director / Director, and approved accordingly.*

**Upon the company review and authorisation of the Safety Statement and Risk Assessments it is the responsibility of O'Brien Facilities Ltd to ensure that safety, health and welfare arrangements are set out and implemented as per the company Safety Statement. It is also the responsibility of O'Brien Facilities Ltd Senior top management person to ensure that the control measures outlined in the company risk assessments are implemented.**



## 2 OBJECTIVES OF THE SAFETY STATEMENT

To provide a reference for the policies and procedures used in the Company with particular reference to the accommodation provided. To assess and audit the levels of health and safety being achieved.

To provide evidence that the policies and procedures to ensure health and safety objectives are met and have been thought out and documented in order to help those who must execute them.

To provide a control document to record the pertinent changes to the Company Safety Statement, which become necessary due to the changing business environment.

To help identify training requirements that needs to be fulfilled in order to generate suitably qualified personnel to carry out the policies and procedures contained within the document.

To provide assurance that compliance with legal requirements for health and safety are being met or exceeded.

## 3 Business Information

<b>COMPANY NAME</b>	<b>O'Brien Facilities Ltd</b>
<b>LOCATION</b>	Rawleystown, Grange, Co. Limerick, V35YT35
<b>MAIN ADDRESS</b>	Rawleystown, Grange, Co. Limerick, V35YT35
<b>PHONE</b>	0818 306060
<b>EMAIL</b>	info@obrienfacilities.com
<b>DIRECTOR</b>	Aaron O'Brien

### 3.1 Application

O'Brien Facilities Ltd provides services in the general area of Buildings and Facilities Maintenance. We use a combination of 3rd Party Contractors and our own staff to carry out this work. If so, far as is practicable we have tried to address all of the known day-to-day hazards in this Safety Statement. However, we operate a policy of continuous assessment and improvement so that when any new activities come on line we will carry out new assessments as necessary. We also operate a Method Statement (see appendix) process to deal with hazards in one off activities/jobs.









### 3.2 Site Specific

The company's Safety Statement will generally apply to all sites and all reasonable precautions shall be taken to ensure the health and safety of all that are likely to be affected by the works.

Any additional hazards specific to this project, which are not included in the company Safety Statement, are listed in the project specific plans and method statements.

Project Details	
<b>PROJECT:</b>	
<b>ADDRESS OF SITE:</b>	
<b>CLIENT:</b>	
<b>PSDP:</b>	
<b>PSCS:</b>	
<b>SITE MANAGER:</b>	
<b>SITE SUPERVISOR:</b>	
<b>SAFETY REPRESENTATIVE:</b>	
<b>SAFETY CONSULTANCY:</b>	
<b>FIRST AID ATTENDANT:</b>	
<b>OTHER</b>	

### 3.3 Emergency Contact Numbers

<b>COMPANY EMERGENCY CONTACT NUMBER</b>		0818 306060
<b>FIRST AIDER</b>		Designated per project
<b>NEAREST HOSPITAL / A&amp;E</b>		University Hospital Limerick 091 524 222
<b>EMERGENCY SERVICES (AMBULANCE / FIRE BRIGADE)</b>		112 / 999
<b>NEAREST GARDA STATION</b>		Roxboro Road Garda Station (061) 214 340 (Designated as per the Project area)
<b>ESB NETWORKS</b>		1800 372 999
<b>GAS NETWORKS IRELAND</b>		1800 205 050
<b>EIR</b>		1901
<b>HEALTH &amp; SAFETY AUTHORITY</b>		0818 289 389
<b>POISON CENTRE (BEAUMONT HOSPITAL)</b>		01 809 2166
<b>ASSEMBLY POINT</b>		Office: Outside Main Office Site: Designated per project
<b>COVID-19</b>		Callsave: 1800 700 700 Tweet: @HSELive Mon - Fri: 8am - 8pm Sat - Sun: 9am - 5pm



### 3.4 Introduction

At O'Brien Facilities Ltd, safety is a core value that guides every aspect of our operations. Since 1996, we have been delivering high-quality project management, facilities management, and construction services across Ireland, while prioritising the health, safety, and well-being of our employees, contractors, clients, and the public.

This Safety Statement has been prepared in accordance with Irish health and safety legislation, including the Safety, Health and Welfare at Work Act 2005, related statutory instruments, and the guidance issued by the Health and Safety Authority (HSA). It reflects our commitment to ISO 45001, ISO 9001, Safety T-Cert, and CIF membership standards, ensuring that safety management is integrated into every project and activity.

Our motto – PLAN. PREVENT. MAINTAIN. – encapsulates our proactive approach: planning work carefully, preventing incidents through robust risk assessment and control measures, and maintaining safe systems and environments at all times. All employees and contractors are expected to comply with these standards, actively participate in safety practices, and report any hazards or unsafe conditions immediately.

By following Irish regulations and HSA guidelines, O'Brien Facilities ensures that safety is not only a legal responsibility but a shared value embedded in our company culture.

### 3.5 Company Description

O'Brien Facilities Ltd is a leading provider of Project Management, Facilities Management, and Construction services across Ireland. Since , we have built a reputation for delivering reliable, high-quality, and cost-effective solutions tailored to the unique needs of each client. Our services include building maintenance (plumbing, electrical, HVAC, and general repairs), project delivery, professional cleaning, security solutions (manned guarding, CCTV, access control), and landscaping. We operate nationwide, serving commercial, residential, and public sector clients with the same commitment to excellence.

Safety is at the core of everything we do. O'Brien Facilities is proud to hold ISO 45001 (Occupational Health & Safety Management) and ISO 9001 (Quality Management) certifications, along with Safety T-Cert accreditation and CIF membership, demonstrating our dedication to industry-leading standards. Every project we undertake is supported by robust risk management, hazard assessment, and proactive safety measures. Our team of experienced professionals is empowered to identify hazards, report unsafe conditions, and stop work where necessary to ensure the safety of all personnel and the public.

Our company motto – **PLAN. PREVENT. MAINTAIN.** – reflects our proactive approach: planning work thoroughly, preventing incidents before they occur, and maintaining safe, efficient, and sustainable operations. Under the leadership of Trevor O'Brien, Managing Director & Aaron O'Brien, Director, who holds overall responsibility for health and safety, we continually strive to create a safe, compliant, and professional working environment across all projects and operations



## 4 Applicable Regulatory Requirements

Health, safety, and welfare legislation that applies to O'Brien Facilities Ltd business activities includes (but is not limited to):

- Safety, Health and Welfare at Work Act 2005
- Safety, Health and Welfare at Work (General Application) Regulations 2007 to 2023
- Safety, Health and Welfare at Work (Construction) Regulations 2013 to 2021
- Safety, Health and Welfare at Work (Chemical Agents) Regulations 2001 to 2021
- Safety, Health and Welfare at Work (Carcinogens) Regulations 2024
- Safety, Health and Welfare at Work (Confined Spaces) Regulations 2001
- Safety, Health and Welfare at Work (Exposure to Asbestos) Regulations 2006 - 2010
- Safety, Health and Welfare at Work (Work at Height) Regulations 2006
- Safety, Health and Welfare at Work (Biological Agents) Regulations 2013 and 2020
- Safety, Health and Welfare at Work (Control of Noise at Work) Regulations 2006
- Safety, Health and Welfare at Work (General Application) (Amendment) (Night Work and Shift Work) Regulations 2000
- Safety, Health and Welfare at Work (Manual Handling of Loads) Regulations 2007
- Safety, Health and Welfare at Work (Construction) (Design and Management) Regulations 2013
- Safety, Health and Welfare at Work (Reporting of Accidents and Dangerous Occurrences) Regulations 2016
- Safety, Health and Welfare at Work (Use of Work Equipment) Regulations 2001 and amendments
- Fire Services Act 1981 - 2003
- Safety, Health and Welfare at Work (First Aid) Regulations 2007 and Code of Practice
- Organisation of Working Time Act 1997 and associated Regulations
- **Environmental and Chemical Legislation**
- Chemicals Act 2008 - 2010
- Chemicals Act (CLP Regulation) Regulations 2011
- REACH (Registration, Evaluation, Authorisation and Restriction of Chemicals) Regulation (EC) No. 1907/2006
- Carcinogens, Mutagens & Reprotoxic Substances Regulations 2024.
- Waste Management Acts 1996 to 2023 (for site and facilities waste)
- **Codes of Practice (HSA and CIF Recognised)**
- Code of Practice for Access and Working Scaffolds
- Code of Practice for the Design and Installation of Anchors
- Code of Practice for Working in Confined Spaces
- Code of Practice for Safety in Roof Work
- Code of Practice for Avoiding Danger from Overhead Electricity Lines
- Code of Practice for Avoiding Danger from Underground Services
- Code of Practice for the Use of Abrasive Wheels
- Code of Practice for Noise and Vibration at Work
- Code of Practice for Employers and Employees on the Prevention and Resolution of Bullying at Work
- Code of Practice for the Safety of Pressure Systems (where applicable to boilers or HVAC)
- Code of Practice Indoor Air Quality 2024
- Chemical Agents & Carcinogens Code of Practice 2024.
- Industrial Trucks Code of Practice 2025.

## 4.1 Determination of applicable legal requirements and other requirements

To ensure that the company is aware of, and can implement measures to ensure compliance with national legislation, applicable standards, and other requirements applicable to the company; the Managing Director / Director (or a designated person) shall:

### 4.1.1 Identify / Review

Identify and review legal and other requirements at least annually, relevant legislation sources which include:

- Health and Safety Authority
- Irish Standards Authority
- Other applicable industry sources

Identified legislation and other specific compliance requirements will be included within the company safety statement and company policies where applicable.

### 4.1.2 Apply

The company policies and procedures will be reviewed with respect to compliance obligations when changes to relevant legal and other requirements occur. This includes making recommendations for review and amendment, as applicable.

### 4.1.3 Communicate legal and other requirements

Legal and other requirements will be communicated to employees through the following means:

- Circulation of documents, verbal briefings, toolbox talks, emails, bulletin, information alert, etc.

#### References:

The link <http://hsa.ie/eng/Legislation/> gives access to various occupational safety and health and dangerous substances legislation and associated Codes of Practice which is administered and enforced, in whole or part, by the Health and Safety Authority.

The webpage and documents are updated periodically, and while every effort is made to ensure the accuracy of the document, the Health and Safety Authority cannot guarantee it to be completely accurate.

Access to all Irish legislation is available on [www.IrishStatuteBook.ie](http://www.IrishStatuteBook.ie) (Website of the Office of the Attorney General).

## 5 General Statement of Policy

O'Brien Facilities Ltd will dedicate adequate resources to ensure the Safety Health and Welfare of its employees, employees of other companies and other people affected by the company's operations.

The company will do all that is necessary to observe and comply with the requirements, of the *Safety, Health and Welfare at Work Act 2005 the Safety Health and Welfare at work (General Application) Regulations 2007 to 2023 and the Safety Health and Welfare at Work (Construction) Regulations 2013 to 2021 and other applicable regulations to the company*. We accept that Health and Safety is a management responsibility and holds equal importance to both production and quality.

All personnel employed by the company have a responsibility and obligation to comply with the requirements of this policy in achieving a safe place of work and to take reasonable care of themselves, and others, which may be affected by their work.

The company aims are summarised below:

- To provide and maintain and manage a safe and healthy working environment, safe equipment and safe systems of work for all employees and others.
- To conduct risk assessments and take into account the general principals of prevention when implementing safety, health and welfare control measures necessary to reduce risk.
- To provide information, instruction, training and supervision as is necessary so as to ensure, as far as is reasonably practicable, the health and safety of its employees while at work.
- To ensure the prevention, of improper conduct or behaviour of employees at work as far as is reasonably practicable.
- To prepare and maintain adequate procedures and plans to be followed in any emergency.
- The development of a positive safety culture where every employee understands that Health and Safety is an inherent part of their work within this company.
- Employees are encouraged to actively participate in improving workplace safety through hazard reporting, toolbox talks, safety meetings and inspections. Workers have the authority to stop work and report unsafe conditions to supervision without fear of reprisal.
- To continually improve and monitor the development of the companies Safety Management System.
- To ensure the identification and compliance of new health and safety legislation and construction industry best practise that applies to O'Brien Facilities Ltd

O'Brien Facilities Ltd will review this policy annually and in the light of experience and developments.

Suggestions for improvements to this Safety Statement and to the arrangements for securing safety, health and welfare at work are welcome and staff and others to whom this statement applies should feel free to put forward suggestions at any time.

The Managing Director/Director, as the most senior person in the company, holds ultimate responsibility for ensuring the safety, health, and welfare of all employees and subcontractors working on behalf of O'Brien Facilities Ltd. The Senior Management team are accountable for providing leadership, promoting a strong safety culture, and ensuring that adequate resources, training, and support are available to maintain and continuously improve safety performance throughout the organisation.

Signed: \_\_\_\_\_



Date: 20/3/2026

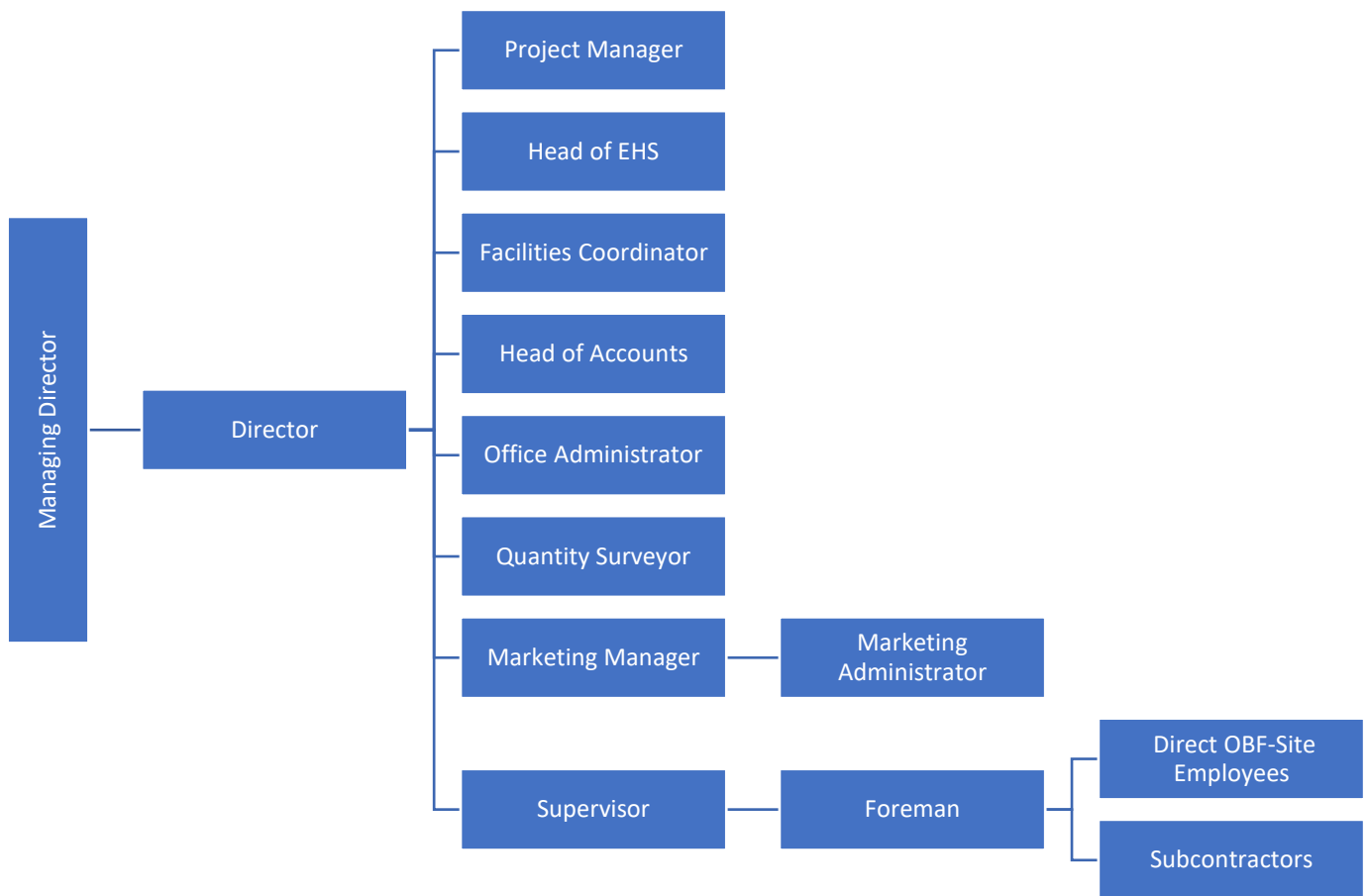
**Aaron O'Brien (Director)**  
**For and on Behalf of: O'Brien Facilities Ltd**

## 6 Responsibilities

Every employee has the responsibility to ensure as far as is reasonably practicable that our work areas and work activities are kept safe and prevent ill health, both for ourselves as well as for all other that may be affected by our activities.

There is a duty on EVERY one of us to ensure not just our own health and safety but also that of each one of our colleagues.

### Organisational Chart:



## 6.1 Responsibilities of the Director / Employer

Aaron O'Brien, as the Employer, will ensure that:

- Adequate resources of time, personnel and finance are available for the effective implementation of the company's Safety Health and Welfare Policy.
- All personnel recruited are suitable for and competent to carry out their duties.
- Subcontractors' health and safety performance is reviewed and that they provide satisfactory health safety records and understand their responsibilities (Refer to sub contractor's responsibilities section).
- Risk assessments are completed for the company's activities and that adequate controls and procedures are in place to protect customers, visitors, suppliers, other contractors, and members of the public.
- Improper conduct and behaviour are prevented in the workplace such as bullying etc.
- A safe place of work that has safe access egress is designed, provided, and maintained.
- Plant and equipment that is safe and without risk to health is provided and ensure that it is used in accordance with work equipment regulations and inspected as required.
- Risks to employees from the use of any work materials or substances and from noise, vibration, radiation, or any other physical agent are prevented.
- Safe systems of work are planned, organised, maintained and revised.
- Adequate welfare facilities are provided and maintained.
- Employees are informed instructed, trained & supervised in a format, manner and language that can be understood by all.
- Suitable protective clothing and equipment is provided and maintained
- Emergency plans and measures to be taken when there is an emergency or a risk of serious or imminent danger are prepared and revised.
- Notifiable accidents and disease, and dangerous occurrences are reported to the Health & Safety Authority.
- Where necessary, the services of a competent person for the purpose of ensuring the safety, health & welfare of employees is obtained.
- Upon consultation with employee's persons with specific health safety and welfare duties are designated.
- Planned maintenance programmes are implemented to maintain the condition of premises, facilities and equipment.
- Adequate consultation and commitment are undertaken with all persons involved at the place of work to ensure the safety arrangements of all parties.

*Any temporary or fixed term worker is deemed by the 2005 Act to be an employee so all of the duties of employers to their employees also apply for these workers. Employers cannot pass on to employees any financial cost associated with duties relating to safety, health & welfare at work.*

## 6.2 Responsibilities of Project Manager(s)

Project Managers are to ensure;

- That they are familiar with Company Safety Statement and insist that the prescribed standards are observed.
- The review of Project Scopes and associated Safety and Health Plans are completed. Plan and prepare how safety will be managed during the project as applicable to their appointed role (PSCS/ contractor etc.) Prepare and communicate Safety plans, method statements etc. and for the project.
- That Site Supervisors and Forepersons carry out the implementation of safety plans, method statements and comply with all statutory requirements.
- That plant, machinery and equipment for each project has been planned and allocated as required and inspected.
- That all personnel assigned to the site are suitable and competent to carry out the work on site.

- That training will be provided for those who need training to carry out tasks e.g., Scaffolding, plant/equipment operation and inspection, working at height etc.
- That sub-contractors are aware of the safety policies / procedures / plans and have confirmed that they will comply with requirements.
- That sub-contractors have prepared their own safety statement, and a copy has been received and approved
- That safety audits, inspections and monitoring on site takes place on a regular basis and to ensure that outstanding items are acted upon.
- That all relevant legal documents, registers and certificates are maintained as required.
- That an adequate number of suitable first aiders are available on site.
- To assess the site safety file during site visits and ensure that the file is kept up to date and used.
- Advise the site supervisor/foreperson of any improvements needed
- To instruct the company safety officer/appointed competent person to investigate any accidents and to report on the causes and remedial action needed to prevent further re-occurrences.
- Inform the client/project manager or other relevant person of hazards identified at site meetings.
- Check on actions taken to reduce reported hazards
- To ensure that accident/incident reports complete with investigations are carried out

### 6.3 Responsibilities of Site Supervisor/ Foreman

With respect to their relevant site a Supervisor/ Foreman will;

- Be familiar with the company Safety Statement, Safety Policy and Project safety plan and method statements and insist that the prescribed standards are observed.
- Review the construction stage health and safety project plans, review/ prepare site specific plans/ method statements in conjunction with the Contracts Manager and implement any controls specified.
- Liaise with the Site Manager, Project Supervisor for the Construction Stage and other contractors on site to ensure safe suitable Construction Site Conditions are provided and maintained.
- The foreman shall also liaise with Safety Officers and Advisors on site especially in regard to specific activities and how this work shall be undertaken in a safe manner and ensure recommendations offered by Project supervisors, Safety Officer / Advisors are considered and implemented where required.
- Ensure all subcontractors are aware of and comply with site safety procedures.
- Ensure so far as reasonably practicable that Safe Systems of Work are implemented on site.
- Ensure that the work area, where necessary, has suitable arrangements to keep others away from dangers where applicable.
- Ensure that adequate and unobstructed access and egress to and from work areas and welfare facilities on site is maintained.
- Ensure tools, equipment and materials required are safely **USED, STORED** and **MAINTAINED** in good condition on site.
- Ensure chemicals, flammable liquids/substances are used only by competent personnel and stored in proper containers/lock ups.
- Maintain a tidy workplace & appoint a person responsible for regular clean-up.
- Ensure that only competent personnel operate any plant or equipment provided.
- Ensure that personal protective equipment is worn as required. Mandatory site PPE and other as required.
- Ensure required records/ documents are completed and stored in Site Safety Folder.
- Inform Project/ Contracts Manager of any unforeseen or changing conditions concerning site hazards or risks.
- Ensure that suitable Fire Extinguisher(s) are available for emergency use and emergency arrangements are posted on site.

- Ensure First Aid box is provided with the necessary requirements and First Aid arrangements are posted on site.
- Ensure all accidents are recorded in Accident Book and that the employer is notified of any accident/incident which causes an employee to be off work or not perform their normal work activities.
- Continually consider the equipment, work environment and personnel under their supervision to identify possible improvements, training requirements, problem areas and report to the Contracts / Project Manager and Directors.
- Communicate Health and Safety at work by personal example and through continuous consultation both formal and informal.

## 6.4 Safety, Health & Welfare Advisors

O'Brien Facilities Ltd may periodically engage the services of a health and safety consultants to provide advice on general management of safety health and welfare in the organization and for specific advice on health and safety as required.

### **Health and safety advisors, when engaged, will;**

- Advise management on current legislation which is relevant to company activities.
- Advise management on statutory inspections and tests on plant and equipment as required.
- As requested, prepare in conjunction with management health and safety documentation and complete site audits as necessary.
- Report on accidents, incidents and /or dangerous occurrences as requested.
- Advise on training requirements and organise training as requested.
- Be available to assist management in the implementation of health and safety compliance and best practise as requested.
- Liaise with Health and Safety Authority/Main Contractor/Client when required.

## 6.5 Responsibilities of Employees

It is the responsibility of all employees of O'Brien Facilities Ltd:

- To comply with health and safety legislation to protect his or her safety, health and welfare and that of others who may be affected by their acts or omissions.
- Ensure that she / he is not under the influence of an intoxicant to the extent of endangering his or her own or any other person's safety and health.
- Submit to any appropriate, reasonable and proportionate tests for intoxicants in accordance with Regulations under the 2005 Act.
- Co-operate with the employer and any other person to enable them to comply with safety and health legislation.
- Not engage in improper conduct or other behaviour, such as horseplay, that is likely to endanger his or her safety, health and welfare or that of any other persons.
- Attend any training and undergo assessment of the training required by his employer or that as required by safety and health legislation.
- Follow training and instructions; make correct use of any article or substance provided for the protection of their safety and health including any personal protective equipment.
- Employees also have a duty not to endanger themselves or others and to be alert to dangerous situations.



- Employees must not carry out any tasks which they feel they are not competent to carry out or which involves unreasonably high risks
- Safety equipment must be worn whilst at work as required by legislation or by this Company Safety Policy Statement.
- Employees are encouraged to make suggestions or raise concerns and are hereby consulted initially on Health and Safety matters.
- Where health and safety legislation require certain training in relation to any work activity, then employees must not misrepresent themselves in regard to the level of training they have received when entering into a contract of employment.
- Employees must not intentionally or recklessly interfere with, misuse or damage anything provided for securing the safety and health of persons at work or in connection with work activities or place the safety and health of any person at risk.
- Employees must also report to the employer: -
  - Any defect in the place or system of work or with any article or substance used which might endanger the safety and health of employees or any other person.
  - Any contravention of safety and health legislation which may endanger the safety and health of employees or any other person.

## 6.6 Responsibilities of HSE Representatives

The Safety, Health and Welfare at Work Act 2005 entitles employees to select and appoint safety representatives to represent them in consultations with the employer on matters of safety, health and welfare at the place of work.

The safety representative may;

- Have knowledge and understanding of the Company Safety Statement and Safety Health and Welfare at Work legislation.
- Be involved in consultation of maintaining safety health and welfare standards in the workplace and make representations to management as required.
- Give time to periodic inspections of the workplace, report immediately any hazardous conditions to those responsible and keep records of all such inspections and hazards.
- Acquire the information, training, and knowledge to fulfil the functions outlined by attending safety talks, training courses etc., as and when required.
- Investigate complaints, accidents, and dangerous occurrences
- Accompany a H.S.A. Inspector on any inspection. Receive advice and information from an Inspector and make representation as required.
- Foster safety awareness in the workplace, promote safe working practices

*Safety representatives are protected from suspension, lay-off or dismissal or the threat of such action, demotion, transfer or change of duty, place of work, wages or working hours, imposition of any disciplinary action or reprimand or penalty, coercion, or intimidation where they exercise their powers under safety and health legislation.*

## 6.7 Responsibilities of Sub-Contractors

Sub-Contractor are Employers in their own right and as such have statutory duties to their own employees to provide safe places of work, safe systems of work and safe working conditions for those employees irrespective of who the Client, PSCS, Main Contractor or Contracting Company may be.

- Sub-contractors shall provide a copy of their Safety Statement when requested to do so.
- Self-employed persons must conform generally with the duties and responsibilities as for employees.
- Sub-contractors must produce evidence when requested, showing that appropriate Employers Liability and Public Liability Insurance is in place.
- Sub-contractors have a duty to bring to the attention of O'Brien Facilities Ltd and anyone else that may be affected by any process or use of materials which may endanger Health and Safety while at work.
- Sub-contractors shall comply with the requirements of O'Brien Facilities Ltd site rules and co-operate with site management in providing a safe place of work, a safe system of operation and wearing of protective clothing.
- Sub-contractors must ensure all their employees and others under their care are provided with and wear required personnel protective equipment.
- All sub-contractors shall have a duty to report any defect in the plant and equipment, place of work, or system of work without unreasonable delay.
- Sub-contractors must only use competent and suitable persons on site.
- Sub-contractors must get the consent of O'Brien Facilities Ltd to engage persons other than their direct employees on site.
- Sub-contractors must ensure that their supervisors and employees are aware of the obligations placed upon them with regard to Health and Safety.
- Sub-contractors shall provide all necessary information to the Project Supervisor Construction stage for inclusion in the Safety File to be handed over to the Client when the project is complete.

## 6.8 Responsibilities of Drivers & Plant Operators

- Be familiar with the Safety Statement and comply with the prescribed standards and company vehicle policy.
- Continually assess their vehicle and equipment, associated traffic routes and work areas and associated work / site activities to identify hazards and risks and feedback information to the EHS Head.
- Ensure that vehicles and lifting equipment have been inspected as required and that vehicles/ trailers / plant are being loaded correctly in compliance with the method statement / lifting plans and that loads are distributed evenly, are not overloaded and secured.
- Continually consider the vehicle, plant and associated equipment, and products hauled and the work environment to identify possible improvements, training requirements, problem areas and feedback information to the EHS Lead.
- Report any maintenance requirements and all defects to the supervisor and ensure that vehicles / equipment with serious defects remain out of use till repaired or serviced.
- Report all accidents promptly and complete in as much detail as possible in the accident report forms in accordance with accident reporting procedure.
- Attend site safety inductions / training /consultation meetings when required.

## 6.9 Disciplinary Action

Where advice and persuasion fail to achieve compliance with the Safety Health and Welfare requirements detailed in this statement it is the policy of O'Brien Facilities Ltd to pursue the matter through a disciplinary procedure.

Breaches will be subject to the following Disciplinary Action;

<b>First offence</b>	<i>Verbal warning</i>
<b>Second offence</b>	<i>Written warning.</i>
<b>Third offence</b>	<i>Final written warning</i>
<b>Fourth offence</b>	<i>Dismissal proceeding</i>

Serious breaches or flagrant disregard of others safety of may be dealt with by suspension without pay or dismissal proceedings.

Verbal warnings will be documented and signed by the employee receiving the verbal warning and maintained by the Employer. This warning will be in place for a period of 6 months.

## 7 Emergency/Accident Planning and Procedures

An emergency may be caused by:

- A Dangerous Occurrence
- A Fire
- A Chemical Spill
- Accident requiring first aid or medical treatment.

In an emergency, it is essential for the safety of all that enter the workplace that employees are familiar with the emergency plan.

Site based Employees will be informed of project site emergency arrangements at induction.

Where the company is in control of a work site the project manager and site supervisor will ensure that suitable emergency arrangements are in place and that the induction includes the site emergency arrangements for communication to site personnel.

In an emergency, it is important that people work quickly and efficiently so as to prevent the deterioration of the situation and to avoid panic.

Emergency numbers will be available in prominent areas around the workplace.

### 7.1 Fire Safety Procedures

O'Brien Facilities Ltd operates the following fire policies.

#### Fire Prevention

- Prohibition. (No smoking policy / hot work controls.)
- Fire prevention awareness for employees.
- Regular maintenance of plant and equipment
- Suitable and maintained electrical supply and equipment.
- Regular housekeeping

#### Fire Detection and Control

- Firefighting appliances are installed at the office, material storage sheds, chemical storage containers & in site offices and are maintained and serviced.

- Eye wash station placement at shed entrance-for chemical storage container.
- Emergency procedures signage inside shed (manual handling, emergency contacts, no smoking/vaping).
- Employees are instructed in emergency procedures.
- Emergency exits and procedures established and maintained.

The Company acknowledges that with the enactment of the Safety, Health and Welfare at Work Act 2005, the obligations and duties of the Fire Services Act 1981 have been extended to cover all places of work.

**Duties of Managers/Employers etc.**

To take all-reasonable measures to guard against the outbreak of fire on the premises that they own or occupy, and to ensure as far as is reasonably practicable the safety of persons in the event of an outbreak of a fire.

**Duties of all Employees, Contractors or Visitors**

The Act also imposes a duty on every person using the premises to conduct themselves in such a way as to ensure that as far as is reasonably practicable any person on the premises is not exposed to danger from fire as a consequence of any act or omission of theirs.

The obligations included in this section require all staff, irrespective of status, to work safely and to co-operate fully with procedures and practices laid down by the employer. All staff should be familiar with the day-to-day fire prevention measures as well as the equipment that should be used in the event of a fire. It is an offence to misuse or abuse any fire equipment

## 7.2 Fire/Evacuation Emergency Procedure

<b>ASSEMBLY POINT LOCATION:</b>	<p><b>Office:</b> At main office, outside- near to main gate</p> <p><b>Site:</b> To be designated at each site /detailed in site inductions</p>
<b>FIRE FIGHTING EQUIPMENT LOCATED:</b>	<p><b>Office: At main office &amp; Inside material storage sheds</b></p>

**Employees:**

**On discovering a Fire or Emergency Situation-**

- a. Make safe any equipment or machinery you are using
- b. Raise the alarm by alerting those nearest you.
- c. Call the 999 - ask for Fire Brigade or Emergency service.
  - a. Attempt to extinguish the fire if it is safe to do so with the appliances provided but do not take personal risks.
  - b. If the fire is beyond control, evacuate the work area by the nearest exit.
- d. Proceed to the Assembly Point.

**On hearing the alarm -**

- a. Make safe any equipment or machinery you are using.
- b. Alert and assist any visitors or other persons in your area to leave the work area and direct them to the assembly point.

- c. Leave the work area by the nearest exit.
- d. Proceed to the Assembly Point.

**The designated person (site supervisor/ foreman / designated fire marshal) should determine**

- a) That all persons on the premises have been safely evacuated.
- b) That the fire brigade/ emergency services have been notified
- c) If any person is trapped or injured and notify the Ambulance and Garda
- d) Nominate persons to meet with fire brigade and other services

### 7.3 First Aid Training and Equipment

The Employer is responsible for provision of suitable first aid arrangements and will ensure provision of first aid supplies and the use of first aid facilities/personnel at worksites and the head office.

The company will provide information to employees as regards the First Aid facilities and arrangements in place typically at project induction. Depending on size and/or the specific hazards of the undertaking or establishment, trained occupational First Aiders must be provided.

<b>LOCATION OF FIRST AID KIT(S):</b>	<b>Office:</b> At main office, yard-material storage shed All Company Vehicles, Site Offices
<b>FIRST AIDER</b>	Designated per project

Site supervisor / foremen are to regularly check first aid supplies and arrange for additional / replenishment supplies as required. First Aid Supplies are to be maintained according to the recommended contents list.

Employees are to notify the site supervisor /foreman of any personal injury accidents (where able to do so).

First Aid is defined as either treatment in life threatening situations (e.g. heart stoppage or severe bleeding) pending medical help or for minor injuries (cuts, bruises etc.) First Aid does not cover the administration of medications.

An occupational first aider means a person who is the holder of an occupational first aid certificate. This certificate is valid for a period of two years and is awarded by a recognised occupational first aid instructor.

### 7.4 Accident Procedures

**All accidents (however minor) must be reported to the Foreman/ Project Supervisor.**

**When a serious accident occurs, the following procedures must be followed.**

**The supervising person must take charge of the proceedings as follows;**

- Observe accident location and status of injured person
- If there is a risk of further injury, move injured person to safety.
- Call for immediate medical assistance or emergency service.
- See that first aid etc. is administered as required.
- If ambulance is called, make sure the exact location is given and that the ambulance can access the area as near as possible to the injured person.

- Establish location of hospital and appoint a suitable person to travel with the injured person.
- Notify family of injured person and if required arrange for transport for them to go to the hospital.

## 7.5 Accident / Incident Investigation

In the aftermath of the accident / incident (as soon as is possible) the designated person shall;

- Gather all information available, take sketches/photographs of area where the accident happened and ensure the workplace location of the incident remains undisturbed until permission is given.
- If the H.S.A. are to inspect the scene of the accident. Do not move anything unless further serious risks have to be avoided.
- Obtain written witnesses' statements as soon as possible.
- Seek guidance on further reports and investigation procedures.
- Complete an Accident Investigation report.
- Establish any preventative or corrective action to prevent reoccurrence of accident or similar occurrence.

The Managing Director, Aaron O'Brien/EHS lead, will complete official HSA notification of accidents and dangerous occurrence forms as required by legislation.

## 7.6 Reporting Accidents & Dangerous Occurrences

It is company policy to evaluate and record (on the Accident/ Incident form - See Appendix) all accidents or incidents, adversely affecting employee safety health and welfare in order to prevent reoccurrence and instigate improvements, where practicable.

Accidents and dangerous occurrences are required to be reported to the Authority in line with the Safety, Health and Welfare at Work (Reporting of Accidents and Dangerous Occurrences) Regulations 2016 (S.I. No. 370 of 2016). The guidance document explaining why accident and dangerous occurrence reporting is required, what is reportable, what is not reportable, who should make the report and how the report should be made can be found at the following link:

[http://www.hsa.ie/eng/Publications\\_and\\_Forms/Publications/Safety\\_and\\_Health\\_Management/Accident\\_and\\_Dangerous\\_Occurrences\\_Reporting.pdf](http://www.hsa.ie/eng/Publications_and_Forms/Publications/Safety_and_Health_Management/Accident_and_Dangerous_Occurrences_Reporting.pdf)

These are some of the key points in relation to reporting accidents and dangerous occurrences:

- Only fatal and non-fatal injuries are reportable. Diseases, occupational illnesses or any impairments of mental condition are not reportable.
- Fatal accidents must be reported immediately to the Authority or Gardaí. Subsequently, the formal report should be submitted to the Authority within five working days of the death.
- Non-fatal accidents or dangerous occurrences should be reported to the Authority within ten working days of the event.
- Injuries to any employee because of an accident while at work where the injury results in the employee being unable to carry out their normal work duties for more than three consecutive days, excluding the day of the accident, must be reported to the Authority.
- In the event of death, supply the Health & Safety Authority by the quickest practicable means with the name of the deceased, brief particulars and the location of the accident and as soon as practicable send a written report in the approved form to the Authority of the death, injury, condition, accident or danger occurrence.

### **Health and Safety Authority**

Call: 0818 289 389 (9:00am to 12:30pm, Monday to Friday)

Email: [wcu@hsa.ie](mailto:wcu@hsa.ie) [www.hsa.ie](http://www.hsa.ie)

The Metropolitan Building, James Joyce Street, Dublin 1

## 8 Safe Working Arrangements and Procedures

### 8.1 Consultation

O'Brien Facilities Ltd as the employer has a duty to consult with employees having regard to:

- The Safety Statement and Hazard identification and written risk assessments
- Activities arising from or related to protection from and prevention of risks.
- Any measures to be taken which would substantially affect safety, health and welfare.
- Any notifiable accidents, ill health, diseases and dangerous occurrences at that place of work.
- Persons who will be designated duties under the emergency plan.
- The appointment by the employer of a competent person for the purpose of ensuring safety and health.
- The planning and organisation of any training.
- The introduction of new technologies and the choice of work equipment particularly if they impact upon working conditions or the working environment.

O'Brien Facilities Ltd will consult with their employees in the following way:

- Project inductions
- Daily communications between management and employees
- Regular Toolbox talks
- Through the nominated Safety Representative

### 8.2 Information

O'Brien Facilities Ltd will provide employees and others with information on hazards, risks and measures taken as regards safety, health and welfare and the name of emergency staff and safety representatives.

The following information is provided:

- Company Safety, Health and Welfare Statement
- Site specific method statements/ risk assessments
- Site safety folders containing safety plans, method statements, training & inspection records etc.
- Posting of emergency procedures in prominent locations.
- Posting of name & telephone no's of the emergency services.
- Verbal communications with management.
- Safety Data Sheets - for hazardous substances / chemicals/ products

The safety statement will be brought to the attention of all staff on an annual basis and when it is amended. A copy of the Safety Statement is held in at the business address and on project sites.

Management is responsible for ensuring that employees and others who may be affected by the safety statement know and understand the part or parts of the safety statement which relate to them.

## 8.3 Training

O'Brien Facilities Ltd is committed to providing Health and Safety instruction and training at all levels in the organisation. The more employees are educated, interested and encouraged to participate in accident prevention measures, the better the result will be.

Employees are entitled to receive safety and health training, which must take place during work time and without loss of remuneration:

- When first recruited
- On transfer and change of task
- When new technology, work equipment or systems of work are introduced
- If required by safety and health legislation

All staff employed by the company should receive instruction and safety training to ensure that they fully understand the hazards associated with their work activities and the necessary safety precautions and controls required in their workplace. (See Appendix for Training Register)

Employees receive instruction in the safe procedures to do with their job, how to recognise and avert hazards associated with their job and be provided with adequate supervision to ensure they continue to work safely.

In addition, employees should receive training in the correct method of operating hazardous equipment or using hazardous materials, and any special controls and procedures relating to them.

The correct method of using safety devices, equipment should be explained to employees, as well as the wearing of Personal Protective Devices should be demonstrated and the reasons for its use explained.

Specialist training will be carried out by a recognised authority / competent trainers and certificates issued to trained persons where applicable. Refresher courses are organised when necessary. Training records are retained in the company files.

Employees handling chemicals must know or need knowledge on:

- Spill management procedures.
- SDS interpretation.
- Bund cleaning and documentation requirements.

### 8.3.1 Recognition of Equivalent Safety Schemes

Schedule 4 of the Safety, Health and Welfare at Work (Construction) Regulations 2013 provides for the recognition of equivalent safety awareness schemes approved by SOLAS. The Construction Skills Register (CSR Northern Ireland) one day health and safety course is the only course recognised by [SOLAS](#) as an equivalent to the SOLAS Safe Pass course. Any person wishing to avail of this recognition must be in possession of a current CSR Health and Safety card.

## 8.4 Competent Persons

Where hazards and risks are complex O'Brien Facilities Ltd will obtain the services of competent personnel for the purpose of ensuring the safety, health & welfare of employees. O'Brien Facilities Ltd may engage equipment inspectors and health and safety consultants to provide additional competent persons resources.

## 8.5 Supervision of Employees

The project & contracts manager together with site supervisors & foremen monitors employees and senior employees may also be designated with supervisory roles depending upon the project.

## 8.6 Supervision of Customers & Visitors

O'Brien Facilities Ltd as far as is reasonably practicable, will ensure the safety, health and welfare of those who are not their employees but who may be exposed to risks to their health or safety from the company's operations.

Consultation and co-operation shall occur to ensuring safety health and welfare of all concerned.

In the event of an Emergency all Customers /Visitors must report to the designated ASSEMBLY POINT and wait there for further instructions.

## 8.7 Supervision of Sub- Contractors

When sub-contractors are engaged the site Supervisor will oversee the sub-contractor's compliance to specified standards of quality and health and safety on site and report to the project / contract manager.

Sub-Contractors for O'Brien Facilities Ltd will be monitored in the same way as direct employees. All non-conformances are to be corrected on the spot where possible. Issues relating to a sub-Contractor performance will be addressed by either the Project / Contracts Manager and site Supervisor and actions agreed with the contractor management to close out any safety concerns.

## 8.8 The Workplace & Working Environment

O'Brien Facilities Ltd is committed to providing and maintaining a safe and healthy working environment, safe access and egress to the work area and safe work areas and ensuring so far as is reasonably practicable that:

- Access walkways are maintained free of trip hazards and obstructions.
- Emergency exits are maintained in good working order at all times.
- General lighting is provided and is maintained in good working order.
- Adequate access and egress lighting to premises is provided and maintained in good order.
- Adequate workspace is provided for each workstation for ease of movement and safe operation.
- Adequate ventilation is provided to ensure a clean air supply.
- Material storage shed layout, storage racks, segregation of materials (FIFO).
- PPE requirements for each site is displayed and mentioned in the RAMS.
- No Smoking

### **The place of work is**

- Inspected regularly & Management will do EHS Audits onsite randomly
- Maintained and kept in good working order and in safe condition
- Repaired and replaced as required

### **Fire hazards**

- Are assessed if applicable, minimised and
- Suitable fire controls are available

### **Traffic hazards**

- Are assessed if applicable and
- Suitable traffic controls implemented

## Welfare Facilities

- Suitable and sufficient facilities are to be available
- Maintained in a hygienic condition.
- Where applicable, arrangements may be made with clients to use their welfare facilities.

Employees are to report any unsafe working conditions to the site supervisor / Forman, or relevant manager as they are identified.

The project / contracts manager with the site supervisor will complete safety plan / method statements / safe system of work plans to identify workplace hazards and provide control measures to maintain a safe workplace.

## 8.9 Construction/Site Work

O'Brien Facilities Ltd is committed to compliance with the Safety, Health and Welfare at Work (Construction) Regulations 2013 to 2021.

O'Brien Facilities Ltd will fulfil Construction Regulations duties as applicable to the role designated in specific projects.

The scope of works may change or vary depending upon projects, so it will be necessary to continually review existing risk assessments and identify and assess any new hazards and risks and prepare site specific safety plans, method statements and safe systems of work.

Project site safety folders hold safety records. These will be compiled updated and maintained during each project. See Appendix for Contents.

### 8.9.1 Project Supervisor Construction Stage- PSCS

O'Brien Facilities Ltd may be appointed as Project Supervisor Construction Stage. O'Brien Facilities Ltd ensure compliance with the Safety, Health and Welfare at Work (Construction) Regulations 2013 to 2021. O'Brien Facilities Ltd will notify the H.S.A using an AF2 form when a project exceeds 30days or 500-person days. A copy of the AF2 form will be posted on site.

A PSCS safety and health plan will be developed for the works, in accordance with regulations. The safety and health plan will be adjusted throughout the project. A safety folder will be established to coordinate arrangements among contractors to ensure the provision of relevant information. All safety documentation relating to the project will be kept in a safety folder.

As PSCS, O'Brien Facilities Ltd will ensure that employees and other contractors are aware of safety issues. O'Brien Facilities Ltd will request an up to date safety statement, copy of all construction operative safe pass cards, manual handling and CSCS cards from all contractors on site. O'Brien Facilities Ltd will coordinate contractor works on site in order to ensure the highest level of safety.

As Project Supervisor Construction Stage (PSCS), O'Brien Facilities Ltd has overall responsibility for managing and coordinating health and safety during the construction phase. This includes ensuring that all contractors, subcontractors, and employees operate in a safe and compliant manner.

While each employer and self-employed contractor retains direct responsibility for the safety of their own employees and work activities



### 8.9.2 Methodology of Health & Safety Information in a Project

O'Brien Facilities Ltd will review project Health & Safety plans, designs, drawings, and other Health and Safety information associated with the project. Relevant and applicable information will be referenced in the method statements.

### 8.9.3 Co-Ordination of information between contractors, suppliers & designers involved in a project

Establishment of a project folder and all relevant information is filed and collated for example:

- Tenders
- Health & Safety Plans - Health & Safety documentation & Information
- They will issue a method statement & any associated job sheet, test certification & descriptions of works
- This is communicated through email, verbally & site meetings.

### 8.9.4 Temporary Works

Where the construction works include elements of design, the contractor will also be considered a designer for the purpose of the Safety, Health and welfare at work (Construction) Regulations 2013-2021.

The PSCS will ensure that the design of all temporary works and other elements be carried out by a competent engineer and are carried out in accordance with the requirements of the Safety, Health and welfare at Work (Construction) Regulations 2013-2021. The PSCS will contact the architect/PSDP in relation to temporary design work arising in the project. (See appendix for Temporary Works design certificate)

## 8.10 Plant & Equipment

O'Brien Facilities Ltd is committed to ensuring:

- The selection of suitable plant and equipment with regard to fitness of purpose for the work tasks, the environment, the people using it and associated risks.
- Suitable and sufficient inspection and statutory examinations are carried out and records are maintained.
- Plant and equipment is serviced in a method and frequency dictated by manufacture instructions with consideration to any statutory requirements and frequency of use.
- Equipment replacement will consider noise, and vibration reduction.
- That Safe Work Procedures are in place for Equipment with particular risks.

## 8.11 Vehicle Movements

O'Brien Facilities Ltd is committed to managing all vehicle movements safely and responsibly across its sites and yard.

To achieve this, the company ensures that:

- Safe vehicle procedures are in place for the transport, loading, unloading, and storage of plant, equipment, and materials.
- Only competent operatives holding the appropriate driving licences are permitted to operate company vehicles.
- All drivers operate vehicles with due care and attention, complete a daily pre-use visual inspection, and promptly report any defects they cannot safely rectify.
- Electric pallet trucks may be used where required; however, forklifts are strictly prohibited inside Material Storage Shed - 1 at the O'Brien Yard.
- All operatives complete a vehicle checklist before starting any journey and notify the designated person of any issues identified during inspection.

- Car parking rules must always be followed, including reverse parking in designated areas to enhance visibility and safety in company yard & office premises.

### 8.12 Materials/ Substances

O'Brien Facilities Ltd shall ensure so far as is reasonably practicable that employees and others are not at risk from any hazardous materials or substances used at work.

- Any involved parties are to be informed of any risks associated with materials or substances used at work and instructed and trained in the safe handling storage and disposal procedures.
- All chemicals will be kept in their original containers or other suitable and sufficiently labelled containers and stored safely and manufactures instructions followed.
- The most important sources of information on the hazards of the chemicals brought into your workplace are the **label** and **safety data sheet** (SDS).
- Chemical storage containers outside material shed in the O'Brien yard, separation for flammable and corrosive substances.

For assistance on the management of chemicals and hazardous substances O'Brien Facilities Ltd makes reference to the Health and Safety Authority's Guide: [Your Steps to Chemical Safety](#)

### 8.13 Environmental/ Waste Disposal

O'Brien Facilities Ltd is committed to limiting the environmental impact of its operations. work activities should be completed in such a manner that no environmentally harmful emissions or discharges occur. Emissions, discharges, residues, and wastes should not pollute the air, ground or water or provide a safety or health threat to employees or others.

All residues and waste products and materials are to be disposed of in an environmentally safe and healthy manner including:

- Recycling of wood, metal, cardboard and plastic etc.
- Disposing of waste in compliance with legislation.
- Waste oils, Kerosene, paints to be collected by licenced operator

### 8.14 Protective Clothing & Equipment

O'Brien Facilities Ltd is committed to selecting and providing suitable and sufficient Personal Protective Equipment to all employees in compliance with the Safety, Health and Welfare at Work (General Application) Regulations, 2007 where required by company risk assessments and statutory requirements.

This legislation stipulates that PPE is only a last resort after investigating all other methods of risk reduction. These other methods include elimination, substitution, and isolation etc. of the hazard. PPE is not promoted as a primary method or risk reduction. In certain circumstances, though, we see PPE as being a necessary part of the work system.

#### Typical PPE provided includes:

**Safety boots, Hard hats, High Visibility Clothing, Gloves, Goggles, Ear defenders etc.**

Specific PPE requirements will be identified in site specific method statements /SSWP's or as the work activity / hazardous nature of the work changes.

Project Supervisor/ foreman will help identify the personal protective equipment necessary in each work area and for specific tasks and will ensure that information instruction and training is provided to employees so that PPE is used as intended. Employees must take reasonable care of any equipment and wear and use any equipment provided as directed. Defective or worn PPE is not to be used by employees and must be replaced.

## 8.15 Indoor Air Quality (IAQ) Management

O'Brien Facilities Ltd is committed to maintaining high standards of indoor air quality (IAQ) in accordance with the IAQ Code of Practice 2024. We recognize that poor indoor air quality can lead to health problems, reduced productivity, and discomfort for building occupants. Therefore, we will ensure that IAQ is continuously monitored, assessed, and managed in all indoor spaces under our control.

IAQ Control Measures:

1. **Ventilation:** Proper ventilation will be maintained in all indoor spaces to provide adequate airflow and avoid the buildup of pollutants.
2. **Monitoring:** IAQ parameters, including CO2 levels, humidity temperature will be monitored regularly using appropriate sensors and equipment.
3. **Air Filtration:** Filters and air purifiers will be installed and maintained to ensure the removal of dust, allergens, and other contaminants.
4. **Material Safety:** All building materials, paints, and cleaning agents used will comply with safety standards and emit minimal indoor pollutants.

**Compliance:** This statement will be reviewed annually, or sooner if necessary, to ensure compliance with the IAQ Code of Practice 2024. Non-compliance will result in corrective actions, including updates to procedures, improvements in ventilation or filtration, and further training if necessary.

## 8.16 Radon

Radon is a naturally occurring radioactive gas that can accumulate in indoor spaces, particularly in areas with high radon potential. As part of our commitment to workplace safety, O'Brien Facilities Ltd has assessed the radon risk for our operations in Limerick.

### 1. Risk Assessment Summary

According to the Radon Risk Map of Ireland, our location has a 1 in 10 chance of exceeding the reference level of 300 Bq/m<sup>3</sup>.

This classification is considered moderate to low risk, meaning that while radon is not an immediate concern, periodic review is necessary.

### 2. Control Measures

To ensure compliance with workplace safety regulations and ISO 45001, the following measures are in place:

**Radon Monitoring Review** - We will periodically review national radon reports to stay updated on any changes in risk.

**Ventilation Best Practices** - All work areas are maintained with proper natural and mechanical ventilation to reduce any potential radon buildup.

**Employee Awareness** - Employees are informed about radon risks and can report any concerns regarding air quality.

**Future Testing Consideration** - If regulatory guidance changes or if our workplace is renovated, radon testing will be considered to verify safe conditions.

Based on our risk classification and current best practices, no immediate radon testing is required. However, we will remain proactive in monitoring and updating control measures as necessary.

## 8.17 Health Surveillance

O'Brien Facilities Ltd will provide health surveillance to employees appropriate to the health and safety risks that may be incurred at their place of work where required by risk assessment or by any relevant safety and health legislation.

Any Health surveillance procedures required will be developed by a suitably competent person (and where required by a qualified medical practitioner).

### 8.18 Pregnant Employees

O'Brien Facilities Ltd is aware of its responsibilities under the Safety, Health and Welfare (General Applications) Regulations 2007. Employees are to inform the employer that they are pregnant, has recently given birth or is breastfeeding and provides us with an appropriate medical certificate.

A specific risk assessment will be completed for that employee and identify hazards in the workplace that could pose a health and safety risk to the new and expectant mothers and take appropriate action to remove or reduce the risk (ensuring that pregnant, post-natal or breastfeeding employees have a suitable place to rest) This risk assessment will be kept under review and update as necessary. Controls will be put in place to ensure that pregnant employees and their unborn children are not exposed to adverse Health and Safety risks.

### 8.19 Medical Fitness to Work

Employees who become aware that they are suffering from any disease or physical or mental impairment, which affects their performance of work and could give rise to risks to the safety health and welfare of persons at work, must notify the employer or the employer's nominated registered medical practitioner.

Where specific regulations require an assessment of the medical fitness to work of employees a registered medical practitioner nominated by the employer will carry out the assessments.

If the registered medical practitioner is of the opinion that an employee is unfit to perform work activities, she / he must notify both the employer and the employee as soon as possible giving the reasons for the opinion and the likelihood of early resumption of work for rehabilitative purposes.

O'Brien Facilities Ltd when notified of the unfitness of an employee to work shall immediately take appropriate action to ensure the safety health and welfare of the employee at the place of work.

### 8.20 Intoxicants- Drug & Alcohol Use

The Safety Health and Welfare at Work Act 2005 defines "intoxicant" as including alcohol and drugs and any combination of drugs or of drugs and alcohol.

The abuse of alcohol and drugs impairs motivation, memory, health, personality, attitude, and the perception of risk.

Employees must not be under the influence of an intoxicant to the extent that they are in such a state as to endanger their safety and health or that of any other person.

The company prohibits the illegal use of any drug, narcotic or controlled substance. The company would encourage employees with drug or alcohol-related problems to seek the support of medical advice and counselling.

### 8.1 Lone Working

O'Brien Facilities Ltd acknowledges that some employees may be required to work alone during maintenance, inspections, renovation works. Lone working presents additional risks due to the absence of immediate support in emergencies.

To manage these risks, lone working must be:

- Risk assessed before the task
- Supported by regular communication (e.g. phone or check-in system)

- Not permitted for high-risk tasks such as confined space entry, hot works, or working at height unless appropriate controls are in place

All lone workers must follow procedures, carry a mobile phone or communication device, and report any concerns or incidents immediately.

## 8.2 Stress

Stress that results in ill-health in the workplace is recognised as significant health and safety issue.

Employees who feel that they are under unreasonable stress or anyone who notice personnel who seem to be suffering ill health from stress should bring the problem to the attention of the site supervisor, relevant manager, or safety representative

## 8.3 Smoking Policy

In line with The Tobacco Smoking (Prohibition) Regulations (S.I. No. 481 of 2003) employees are not permitted to smoke inside any building.

It is company policy of that all of its workplaces are smoke-free and that all employees have a right to work in a smoke-free environment. Smoking is prohibited throughout the workplace with no exceptions. This policy applies to all employees, consultants, contractors, customers and visitors.

## 8.4 Improper Conduct

O'Brien Facilities Ltd is committed to providing an environment, which supports and encourages the rights of all individuals. All employees are expected to respect the right of each person to dignity in the workplace. The Employer has a specific responsibility to prevent Improper Conduct.

The company will not tolerate any form behaviour that includes:

- **BULLYING**
- **VIOLENCE OR**
- **SEXUAL HARASSMENT**

If anyone feels that they are a victim or has witnessed improper conduct, we would request that management be notified so that the necessary steps can be taken to identify the problem behaviour, persons responsible, and organise support / counselling and make sure that it does not continue.

Bullying is defined as "any person who treats another, on a regular basis, in an aggressive, intimidating or derogatory manner, which is perceived by the recipient as offensive, demeaning and / or threatening. The bully, intentionally or unintentionally, misuses the power of their position, knowledge or personality to domineer or humiliate others. An isolated incident of the behaviour described in this definition may be an affront to dignity at work but as a once off incident is not considered to be bullying."

Violence at work occurs where persons are verbally abused, threatened or assaulted in circumstances related to their work.

Sexual harassment includes acts of physical intimacy, or requests for sexual favours or any act or conduct by a perpetrator, including spoken words, gestures, written words, pictures or other material that is unwelcome to the recipient and could reasonably be regarded as sexually offensive, humiliating or intimidating to the recipient. The unwanted nature of sexual harassment distinguishes it from flirtatious or sexual behaviour, which is entered into freely and mutually. It is the damaging impact of the unwanted behaviour on the recipient, not the intention of the perpetrator, which counts.

### 8.4.1 Reporting Procedure for Improper Conduct

If any employee feels they are a victim of or have witnessed improper conduct they should do the following:

- In the first instance raise the issue informally with the person who is creating the problem pointing out that their conduct is unwelcome, offensive or interfering with work and request that it stop immediately.
- Alternatively, if the employee feels uncomfortable with direct approach, they could raise the issue with a supervisor, manager who through confidential, non-confrontational discussion with the persons involved, seek to resolve the issue informally.
- If an informal approach is inappropriate or if after the informal stage, the improper conduct persists, they should note the incidences, what was said, done or gestured, dates, times, locations, witnesses and inform the employer in writing so that formal proceedings can be undertaken.

### 8.4.2 Investigation Procedure for Improper Conduct

If and when a report of improper conduct is received by any member of management, they are committed to dealing with it seriously and confidentially and should do the following:

- Listen to the complaint privately, sympathetically taking note of all details available.
- Report it to the Managing Directors immediately and confidentially.
- An investigation will be instigated which will involve detailed interviews of both the employee making the complaint and the alleged person involved in improper conduct. Interviews of any witnesses will also take place to determine what happened.
- In the interests of natural justice, the alleged person responsible must be made aware of the nature of the complaint and be given every opportunity to respond and to rebut the detailed allegations made and be allowed representation if requested.
- If, following a thorough investigation, there is a reasonable belief that there has been improper conduct, then, depending on the seriousness of it, appropriate disciplinary action will be taken. This may be anything from a verbal warning to dismissal.
- Transferring one or both employees from anyone department may be an option. However, care should be taken, in cases that have been proven, not to place a penalty on the complainant whose complaint was found to be well based.
- If it is found that the perpetrator's behaviour had been misinterpreted and that they were genuinely unaware of the effect of their behaviour and actions, further procedures may not be necessary, and the outcome of the investigation will be that the improper conduct ends.

In cases where there are conflicts of evidence and perhaps no witnesses the investigating person will have to weigh up the credibility of each party, whether the details are vague or specific etc. in order to reach a conclusion.

## 9 Company Policies

### 9.1 Environmental Policy

O'Brien Facilities (OBF) recognise that our activities have an impact on the environment. OBF are committed to protecting the environment, preventing pollution, and enhancing the environmental performance of the company. OBF are totally committed to the principles and practice of excellence and will conform to the requirements of the ISO 14001:2015 Environmental Management System Standard. OBF ensure that Environmental controls include bunded chemical storage areas, spill containment procedures, and documented bund integrity checks.

Through the implementation of an Environmental Management System, we will work to:

- Prevent pollution and protect the natural environment from harm and damage as a result of our activities.
- Determine our Company compliance requirements.
- Ensure all our activities are carried out in compliance with current environmental legal, regulatory, and other compliance requirements.
- Develop objectives, targets, and management programmes to help us improve our environmental performance and achieve a level of continual environmental improvement.
- Increase our resource efficiency.
- Improve our waste management practices.
- Monitor and check our environmental performance and evaluate our level of compliance including legal, regulatory and other requirements compliance.
- Identify and correct environmental nonconformities with practical corrective and preventive actions.
- Work in consultation with our staff and customers to improve and enhance their level of environmental awareness as well as to initiate environmental improvement measures.
- Continue to improve the environmental management system so as to enhance our environmental performance.

This policy shall be controlled and maintained as part of our Environmental Management System. It will be available to interested parties and members of the public on request from our EHS Management Representative and to all persons working for or on behalf of the company through our internal communication network.

## 9.2 Quality Policy

O'Brien Facilities is fully committed to the principles and practice of excellence and will conform to the requirements of the ISO 9001:2015 Quality Management System Standard.

Our overall objective is to consistently provide customer value and satisfaction in service through leadership, employee development, recognition, and continual improvement. Our Quality Management System provides a framework for measuring and improving our overall business performance, supporting our company strategy, facilitates continual improvement and ensures the fulfilment of our customers' requirements and other applicable requirements.

The Managing Director / Director and staff of O'Brien Facilities commit to this by:

- Ensuring that the company fully meets and complies with the requirements of our customers and by endeavouring to enhance the overall service to our customers to ensure that they are fully satisfied.
- Ensuring that the requirements of all interested parties are clearly understood so that our services can be delivered in a timely and professional manner.
- Promoting the use of a process approach and risk-based thinking; resulting in all processes being established, documented, resourced appropriately, monitored, and measured to ensure conformance to their intended results.
- Working closely with our customers, vendors, and contractors to develop and maintain strong relationships.
- Ensuring staff receive training and development support to ensure competency for their area of work through education, training, and experience, where appropriate.
- Through management's participation in the monitoring and measurement of the performance of the Quality Management System, focusing on opportunities for continual improvement.

- Planning and establishing measurable objectives based on its Quality Policy for the ongoing development of the company and its customers. These objectives are regularly reviewed and measured by management.

### 9.3 Health and Safety Policy

O'Brien Facilities Ltd are fully committed to fulfilling their legal requirements by promoting high standards of health, safety and welfare that comply with the provisions and requirements of the Safety, Health and Welfare at Work Act 2005 and the Safety, Health and Welfare at Work (General Application) 2007-2016 Regulations, the Safety, Health and Welfare at Work (Construction) 2020 Regulations as well as all other statutory provisions and Codes of Practice.

We are committed to the prevention of injury and ill health; consultation and participation of workers and we are committed to ensuring the safety of visitors and clients at our place of work.

All employees must take reasonable care for their own safety and other persons affected by their acts or omissions, co-operate with their employer and to use the protective equipment provided.

The Safety Policy of our organization is:

- The commitment to provide safe and healthy working conditions for the prevention of work-related injury and ill health of workers and the commitment to and continually improve our H&S management and H&S performance.
- The standards of Safety, Health and Welfare will be maintained at the highest level.
- OBF aims for continual improvement through setting and reviewing Health and Safety objectives annually.
- An integral part of effective management in our operations is an awareness that high standards of Safety, Health & Welfare are required including our commitment to eliminate hazards and reduce risks as reasonably as possible.
- Employees at all levels, wherever employed, will receive sufficient training in the safety, health and welfare aspects of their work to ensure that they are aware of potential hazards and the action required to overcome them.
- All employees will co-operate together and with the employer to prevent injury to themselves and to others. It is only with the active co-operation of all employees that good health and safety conditions may be attained.
- The provision of a framework for setting and reviewing H&S objectives.

### 9.4 Company Vehicle Policy

O'Brien Facilities Ltd is committed to ensuring that the operation and management of company vehicles are conducted safely, responsibly, and in full compliance with legal obligations.

The following policy sets out safe use, responsibilities, and requirements for employees driving company vehicles. This policy aligns with our commitment to health, safety, and environmental performance. Breaches of this policy may result in disciplinary action, including dismissal.

#### Vehicle Use

- Vehicles are provided for work-related purposes. Limited personal use is allowed, provided it does not cause undue wear or cost.
- Vehicles must be returned in clean and roadworthy condition during absences, lay-offs, or upon leaving the company.

#### Driving Standards

- Drivers must follow all laws under the Road Traffic Acts.



- Strict zero-tolerance policy on drink or drug driving.
- Seatbelts must be worn at all times. Use of handheld devices while driving is prohibited.
- Drivers are expected to operate with care, minimise fuel consumption, report faults or damages, and comply with load handling procedures.

#### Driver Requirements

- A valid full driving licence is mandatory. Loss or endorsement of a licence must be reported to management within 24 hours.
- Copies of licences will be held on file for compliance.

#### Vehicle Condition & Security

- Employees must treat company vehicles responsibly and ensure they are secure when unattended.
- Smoking is not permitted in company vehicles.
- Keys must be secured at all times. Theft due to negligence may result in dismissal.

#### Tracking & Monitoring

- All company vehicles may be fitted with GPS tracking for operational and safety purposes.
- Driving behaviour, fuel usage, and journey records may be monitored.

#### Road Incidents

- In the event of an accident, employees must follow legal procedures and inform their line manager immediately.
- No admission of liability should be made at the scene.
- Employees may be required to contribute to insurance excess if found at fault.

#### Penalties & Deductions

- Staff are responsible for any road traffic fines (e.g. parking, speeding, clamping).
- Any unauthorised fuel card use or vehicle damage due to negligence may be deducted from salary.

This policy is in place to ensure the safety of both the employee and the employer, and to uphold O'Brien Facilities Ltd duty of care and operational standards.

## 9.5 General Data Protection Regulation

O'Brien Facilities Ltd is committed to compliance with the General Data Protection Regulations and is aware of their obligations as a controller and processor of personal data within the context of our safety and health management system and other associated company activities. Employees are required to implement company processes and procedures as detailed in the company's Data Protection Policy.

All GDPR related communications should be sent to Aaron O'Brien/Trevor O'Brien and in accordance with O'Brien Facilities Ltd Data Protection Process and Privacy Policy.

## 10 Arrangements for Monitoring Health and Safety

O'Brien Facilities Ltd is committed to regularly monitoring and inspecting the work activities as a means of:

- Identifying hazards and assessing risks,
- Checking those controls to reduce the risk are implemented and
- Rectifying any health and safety problems with work conditions and practices

### 10.1 Informal Site Workplace Inspections

O'Brien Facilities Ltd ensures that informal workplace inspections are carried out on a day-to-day basis by site personnel and supervisors to identify and address hazards before they lead to incidents.

Key requirements:

- Employees are encouraged to remain alert to unsafe conditions, unsafe acts, or potential hazards during the course of their work.

- Any identified hazards must be rectified immediately where it is safe and within the employee's authority to do so.
- If the employee does not have the authority or means to correct the hazard, they must report it promptly to the Site Supervisor or EHS Lead.
- The management staffs is responsible for evaluating the reported hazard, taking corrective action, and recording the details where required.
- Repeated or significant findings from informal inspections will be discussed during toolbox talks and may be included in formal site inspection records or safety meetings for continual improvement.

This process supports O'Brien Facilities Ltd's commitment to proactive hazard identification and control in line with the Safety, Health and Welfare at Work Act 2005, Construction Regulations 2013 (as amended), and the ISO 45001:2018 Occupational Health and Safety Management System.

## 10.2 General Compliance Workplace Inspections

O'Brien Facilities Ltd carries out periodic workplace inspections to ensure compliance with legal and company safety requirements, verify that control measures are effectively implemented, and identify any new or emerging hazards.

### **Responsibilities and Procedures:**

- Inspections are conducted by the Project Manager, Site Supervisor/Foreman, or the EHS person at agreed intervals.
- The purpose of these inspections is to confirm that safe systems of work are being followed, control measures remain effective, and hazards or risks are promptly addressed.
- Any hazards identified must be rectified immediately where it is safe and within the authority of the person carrying out the inspection.
- If the hazard cannot be rectified directly, it must be reported to site or company management for corrective action.
- Each inspection report must clearly identify the responsible person, the required corrective actions, and a completion timeframe.
- Completed inspection and audit records are to be maintained in the Site Safety Folder/One drive and retained in company records for verification and review.
- Significant findings and trends from inspections are reviewed during management meetings to support continual improvement in health and safety performance.

## 10.3 Equipment Inspections

O'Brien Facilities Ltd ensures that all equipment, vehicles, and plant are inspected, maintained, and operated safely by competent persons in accordance with statutory requirements and company procedures.

### **Procedures:**

- All drivers and plant operators must complete a daily pre-use inspection of vehicles, lifting equipment, and other work equipment before use.
- All company vehicles are fitted with QR code-based inspection systems. Operators or drivers are required to scan the QR code and complete the daily inspection checklist before starting their journey or operation.
- Any defects or issues identified must be reported immediately to the EHS Lead, Site Supervisor or Project Manager for review and corrective action.
- All statutory inspections and maintenance for lifting equipment will be supported by GA1, GA2, GA3 Certificates, maintained by company management to ensure compliance with relevant legislation and performance standards.
- Records of all equipment and vehicle inspections are stored in the Site Safety Folder during the project and securely archived in the company OneDrive system.

- Inspection records are retained for a minimum of five years and made available upon request to relevant authorities or clients.

#### 10.4 Safety Committee Meetings

O'Brien Facilities Ltd has established a Safety Committee as part of its commitment to collaborative health and safety management and compliance with ISO 45001:2018. The Safety Committee plays a key role in promoting open communication, employee involvement, and continuous improvement in occupational health and safety performance.

Safety Committee Meetings are held at regular intervals, if required, and are chaired by a member of senior management. Representatives from relevant departments and employee groups attend to ensure balanced participation and effective communication.

Each meeting includes the review of:

- Health and safety performance, including incidents, near misses, hazards, and trends
- Progress on safety inspections, risk assessments, and audit actions
- Implementation of safety objectives
- Training compliance and needs
- Employee feedback, safety concerns, and improvement suggestions

Meeting minutes are formally recorded, and all observations, issues, and recommended actions arising from the meetings are entered into the Corrective Action Register (CAR) for tracking, close-out, and monitoring. Each CAR item is assigned a responsible person and target completion date, and progress is reviewed in subsequent committee meetings to ensure accountability and follow-through.

The Safety Committee also contributes to setting, reviewing, and refining safety improvement objectives in line with company goals and legal obligations. This structured approach supports transparency, continuous improvement, and proactive safety culture across the organisation.

#### 10.5 Annual Safety Statement and Risk Assessment Review

Completed by designated employees (EHS Lead, directors, safety advisors, safety others);

- Review safety statement
- Review risk assessments
- Review and audits

#### 10.6 Maintenance inspections of Vehicles

All company vehicles are serviced regularly by a competent mechanic.

All defects identified during the daily visual vehicle inspections will be dealt with promptly by supervisors / managing director, O'Brien Facilities Ltd. If they are unable to remedy the situation, the mechanic will perform maintenance services on the vehicles.

#### 10.7 Other Safety Audit Inspections

Completed as required;

- Specific safety sampling
- Detailed safety audits
- Reports to be presented to management for review
- Corrective action implementation

## 10.8 ISO Management Review Meetings

As part of our commitment to continual improvement and compliance with ISO 45001:2018 (Occupational Health & Safety) and ISO 9001:2015 (Quality Management) – and in preparation for future certification to ISO 14001:2015 (Environmental Management) – we have established a structured ISO Management Review process.

Management Review Meetings are conducted at planned intervals (at least annually) to ensure the ongoing suitability, adequacy, and effectiveness of our Integrated Management System (IMS). These meetings are attended by senior management and relevant department heads and include a review of:

- The status of actions from previous management reviews
- Changes in external and internal issues relevant to the management system
- Performance of the management system, including trends in incidents, audit findings, and non-conformities
- Progress towards health, safety, quality, and (future) environmental objectives
- Communication from relevant interested parties, including complaints and feedback
- Opportunities for continual improvement

As part of this review process, measurable objectives are established and monitored to drive improvements across safety performance, service quality, and environmental responsibility. Objectives are aligned with the company's strategic direction and legal compliance obligations, and they are communicated across relevant functions to ensure engagement and accountability. Decisions and actions from these meetings are documented and used to inform ongoing planning and resource allocation in line with our commitment to safe operations, customer satisfaction, and sustainable practices.

## 11 Risk Assessments

The Safety, Health and Welfare Act 2005 require the O'Brien Facilities Ltd to complete written risk assessments.

The purpose and functions of risk assessment may be expressed as follows:

### 1. To identify hazards in the workplace.

- A hazard is anything with the potential to cause harm to employees or others, including members of the public. This includes injury and ill health, loss of production and damage to plant, goods, property or the environment.
- The workplace, operations, tasks and processes need to be examined for foreseeable hazards.
- Hazard identification shall be carried out by use (i) safety inspections, (ii) employee hazard reporting.

### 2. To assess and evaluate the risk from the hazard.

- "Risk" is the likelihood that the harm from a particular hazard is realised.
- Risk is expressed as:  $\text{Likelihood of Occurrence} \times \text{Hazard Severity}$  and designated as low risk, medium risk or high risk
- The company must identify the potential of the hazard being realised, and the potential consequences if the risk occurred.

### 3. Development of Preventative / Control measures

- Examine the existing measures in place to control the risk and assess
- Develop further measures to eliminate or reduce the exposure to the risk.

## General Principles of Prevention

The **General Principles of Prevention** as outlined in the Safety, Health and Welfare at Work Act 2005 Schedule 3 must be applied when assessing and developing preventative measures and include;

1. The avoidance of risks
2. The evaluation of unavoidable risks.
3. The combating of risks at source.
4. The adaptation of work to the individual, especially as regards the design of places of work, the choice of work equipment and the choice of systems of work, with a view, in particular, to alleviating monotonous work and work at a predetermined work rate and to reducing the effect of this work on health
5. The adaptation of the place of work to technical progress.
6. The replacement of dangerous articles, substances or systems of work by safe or less dangerous articles, substances or systems of work.
7. The giving of priority to collective protective measures over individual protective measures.
8. The development of an adequate prevention policy in relation to safety, health and welfare at work, which takes account of technology, organisation of work, working conditions, social factors and the influence of factors related to the working environment.
9. The giving of appropriate training and instructions to employees.

### 11.1 The Risk Assessment Form (Risk Matrix)

In order to ensure that hazards with the greatest risks are addressed first it is necessary to be able to rank those risks.

The method chosen for Risk Assessment is descriptive. Two factors were taken into consideration for the Assessment of each risk. (Likelihood of Exposure and Severity of Exposure)

LIKELIHOOD OF EXPOSURE	SEVERITY OF EXPOSURE
<b>Almost Certain (5):</b> The event is highly likely to occur.	<b>Negligible (1):</b> No injury or harm occurs, or it is trivial.
<b>Likely (4):</b> The event could occur but is not as frequent.	<b>Minor Injury (2):</b> A minor injury, such as small cuts or bruises, that does not require medical treatment beyond first aid.
<b>Possible (3):</b> The event may occur, but it is not very likely.	<b>Moderate / First Aid (3):</b> Injury that requires first aid treatment or moderate medical intervention.
<b>Unlikely (2):</b> The event is unlikely to occur.	<b>Severe / Reportable (4):</b> Serious injury that may require medical treatment, hospitalization, or could be reportable to regulatory bodies.
<b>Rare / Remote (1):</b> The event is very unlikely and may only occur under exceptional circumstances.	<b>Extreme / Death (5):</b> Fatality or severe injury that leads to permanent disability or significant harm.

Once hazards are assessed in terms of likelihood and consequence a risk level can be expressed.  
Risk level = Likelihood x Severity

RISK MATRIX	SEVERITY OF EXPOSURE				
	Likelihood of Exposure	Negligible (1)	Minor Injury (2)	Moderate / First Aid (3)	Severe/ Reportable (4) (5)
Almost Certain (5)	5	10	15	20	25
Likely (4)	4	8	12	16	20
Possible (3)	3	6	9	12	15
Unlikely (2)	2	4	6	8	10
Rare /Remote (1)	1	2	3	4	5
RISK RATING = LIKELIHOOD X SEVERITY					
1 to 5	Low	No immediate action required Monitor to ensure all controls are implemented			
6 to 12	Med	Efforts required to reduce the risk further. Supervision required to ensure all controls are in place			
13 to 25	High	Immediate action required to reduce the risk. Work does not commence until the risk has been reduced			

Risk Assessment is not an end in itself. It is simply a tool that allows the Business to evaluate dangers to their work force and consequently take suitable measures to protect them from these hazards.

Because the workplace is constantly moving it will be necessary to reassess whenever there is a change to any of the significant points of the assessment. This might be a change of personnel, location, equipment, supervision, weather and so on.

Particular attention must be paid to risk assessments made with regard to persons:

### **Young Persons under the age of 18 years**

No young person is to be employed where the work:

- Is beyond their physical and/or mental capacity;
- Involves exposure to certain hazardous substances or agents, including ionising radiation, carcinogens, temperature extremes, noise or vibration;
- Where there is a risk of accidents that are unlikely to be perceived by young persons

### **Pregnant Employees**

The Business intends to do all that is reasonably practicable in complying with its obligations under the *Safety, Health and Welfare at Work, (General Application) Regulations 2007 Chapter 2 of Part 6: Protection of Pregnant, Post Natal and Breastfeeding Employees* as well as other relevant legislation. The Business accepts that no Pregnant Employees health status or the unborn child should be put at risk by her work duties.

### **Any Other Vulnerable Persons**

At O'Brien Facilities Ltd, we recognise that certain individuals may be more vulnerable to workplace risks due to temporary or permanent personal circumstances. In addition to young persons, pregnant employees, and persons with disabilities, the following may also be considered vulnerable:

- Older workers who may be more susceptible to physical strain or environmental risks.
- Individuals recovering from injury, illness, or surgery.
- Persons experiencing stress, anxiety, or other mental health challenges.
- Workers who are new to the job, task, or work environment.
- Subcontractors, agency workers, or visitors unfamiliar with site-specific hazards.
- Non-native English speakers who may have difficulty understanding safety instructions or signage.

To ensure their safety and wellbeing, O'Brien Facilities Ltd commits to:

- Identifying vulnerable persons through proactive engagement and observation.
- Providing tailored training, support, and supervision.
- Using clear and accessible communication methods, including translated materials where appropriate.
- Making reasonable adjustments to work practices or environments.

All employees and contractors are encouraged to notify their line manager or immediate supervisor of any condition or concern that may increase their vulnerability, so appropriate control measures can be put in place.

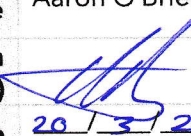
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<b>Name</b>	Amal Malikduy Varghese
<b>Company</b>	O'Brien Facilities Ltd
<b>Date</b>	18/03/2026
Review and accepted by	
<i>I confirm I have reviewed / accepted and have / will implement all control measures as listed in the following risk assessments.</i>	
<b>Name</b>	Aaron O'Brien (Director)
<b>Signature (For &amp; on behalf of O'Brien Facilities Ltd)</b>	
<b>Date</b>	20 / 3 / 2026

### 1. SETTING UP SITE, FACILITIES & STORAGE

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Fire		Burns, smoke inhalation, property damage	Site personnel, contractors, public	20	Fire extinguishers on site, no smoking policy, fire exit routes marked, fire drills conducted, flammable materials stored securely.	5
Trespassers		Unauthorized access, theft, vandalism	Site personnel, contractors, public	16	Secure fencing/hoarding, warning signs, site security patrols, controlled site access, CCTV surveillance.	4
Exposure to hazardous substances		Inhalation, skin contact, long-term health effects	Site personnel, contractors	20	COSHH assessment, PPE (gloves, masks), safe storage of chemicals, proper ventilation, training on hazardous substances handling.	5
Collapse of structures		Serious injury, fatalities	Site personnel, contractors, public	20	Structural assessment, competent personnel for installations, use of appropriate lifting appliances, regular inspections, emergency procedures in place.	6
Slips, trips, and falls		Sprains, fractures, head injuries	Site personnel, contractors, public	15	Clear access routes, good housekeeping, anti-slip surfaces, adequate lighting, safety signage, proper footwear.	3
Electrocution		Electrical shocks, burns, fatal injuries	Site personnel, contractors	20	Temporary electrical supply installed by competent electrician, certification obtained, use of RCDs, proper insulation, no exposed wiring, regular inspections.	4

PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes				

FURTHER ACTION:

## 2. MOVING VEHICLES AT THE SITE, TRAFFIC

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK	
Flying stones or chippings		Injury if struck by debris	Site operatives, drivers, public	20	Site speed restrictions, protective barriers, controlled excavation work, PPE including eye protection.	5	
Collision of site vehicles		Injury due to excavations, uneven surfaces, and unprotected gradients	Site operatives, drivers, public	20	Compliance with local authority requirements, designated traffic routes, warning signage, proper road surface maintenance, trained vehicle operators.	6	
Passing vehicle damage		Injury and/or damage to public vehicles due to site activities	General public, site personnel	18	Planning and liaison with PSCS/Local Authorities, compliance with Chapter 8 (Temporary Traffic Measures), use of cones, barriers, and warning signs.	4	
Traffic management failures		Accidents due to poor visibility, glare, or road conditions	Site operatives, drivers, public	19	Consideration of road type, sight lines, prevailing traffic, poor visibility, glare from sun/headlights, heavy or wide loads. Warning, directional, and other signs selected in advance.	5	
Unsafe pedestrian movement		Injuries to pedestrians due to inadequate protection	General public, site personnel	20	Barriers installed to protect pedestrians and public, designated walkways provided, pedestrian crossings at site entrances, clear signage, high-visibility PPE for workers.	5	
<b>Managerial/ Supervisory:</b>							
Inspection of road hazard warnings and control devices and barriers etc.							
PERSONAL PROTECTIVE EQUIPMENT							
							Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask
Yes	Yes	Yes	Yes	Yes	As needed	As needed	As needed
FURTHER ACTION:							

### 3. SITE OPERATIONS

**Date:** 18/03/2026

Task/Activity: Site operations

**TRAINING:** Induction training will include any hazards and necessary precautions required for the workplace. Operative training will include safe systems at work and precautions designed to prevent injury to third parties.  
Safe pass training required for operatives working on construction sites.

**RISK ASSESSMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Slips, trips, and falls	Injuries due to uneven surfaces, poor housekeeping	Operators, pedestrians, contractors	12	Regular housekeeping, maintenance of walkways, proper lighting, clear access/egress routes.	4
Fire	Injury or property damage due to fire hazards	Operators, site personnel, contractors	12	Fire risk assessment, proper storage of flammable materials, emergency procedures, fire extinguishers, and fire drills.	4
Collisions	Injury from workplace vehicle movement	Operators, pedestrians, site personnel	12	Demarcation of pedestrian and vehicle zones, vehicle speed limits, barriers, designated crossings, trained vehicle operators.	4
Noise	Hearing damage from loud equipment	Operators, site personnel	12	Use of hearing protection, machinery maintenance, noise monitoring, restricted exposure times.	4
Dust	Respiratory issues from airborne dust	Operators, site personnel	12	Dust suppression measures (water sprays, extraction systems), PPE (dust masks, respirators), enclosed work areas where possible.	4
Vehicle Movements	Injury due to moving vehicles on site	Operators, pedestrians, contractors	12	Controlled vehicle movement, designated traffic routes, trained operators, high-visibility PPE for pedestrians, site speed restrictions.	4

**Managerial/ Supervisory:**  
Inspection of road hazard warnings and control devices and barriers etc.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
Yes	Yes	Yes	Yes	Yes	As needed	As needed	As needed	Yes

**FURTHER ACTION:**

#### 4. UNLOADING/ LOADING OF MATERIALS

Task/Activity: unloading/ loading site materials		Date: 18/03/2026
Location: Site		

**TRAINING:** Site inductions, Teleporter/forklift lifting appliance operatives trained to CSCS

<b>RISK ASSESSMENT</b>					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Lifting Mechanism Failure	Injury due to failure of lifting equipment	Operators, suppliers, visitors	16	CSCS-trained operators, pre-use inspections, scheduled maintenance, GA-1 thorough examinations.	4
Loads Falling	Injury from falling materials	Operators, suppliers, visitors	16	Loads within Safe Working Load (SWL), use of spotter/banksman, appropriate securing methods.-Exclusion zones around lifting areas for the safety of public or visitors.	4
Overtipping Teleporter/Forklift	Equipment overturning due to instability	Operators, personnel, visitors	16	Even and sufficiently wide access areas, controlled lifting operations, pre-use stability checks, safe loading/unloading procedures.	4
Collisions/Striking/Impact	Injury due to collisions with personnel/vehicles	Operators, pedestrians, visitors	16	Use of banksman/spotter, controlled speed, pedestrian exclusion zones, warning devices (beacons, reversing alarms).	4
Vehicle Collision	Collisions between vehicles	Operators, personnel, visitors	16	Follow site speed limits, defined traffic routes, warning signage, segregated pedestrian walkways, use of mirrors and lighting for visibility.	4

**Managerial/ Supervisory:**

- Management to ensure safe working procedures established for Teleporter /Forklift & other lifting appliance use.
- GA-2 Weekly in-depth checks by competent person of components (reports written/ records kept)
- Thorough examination (GA-1) need to be carried out every 12 months(every 6months if used to lift persons) by a competent person and test certificate available.
- Ensure checks, maintenance of equipment
- Ensure only competent operatives operate Teleporter/forklift lifting appliance.
- Ensure supervision (banksman/spotter) of Teleporter/forklift & other lifting appliance activities to protect pedestrians

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
Yes	Yes	Yes	Yes	Yes				

**FURTHER ACTION:**

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## 5. DRIVING ON CONSTRUCTION/ OCCUPIED SITES

<b>Date:</b> 18/03/2026	
Task/Activity: Driving on construction/ occupied sites	

**TRAINING:** Drivers-only competent operatives with appropriate driving licences can drive company vehicles

### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Collision with People	Injuries from collision with pedestrians	Pedestrians, drivers, passengers	20	Only competent, licensed drivers operate vehicles; designated pedestrian walkways; speed limits; clear visibility with mirrors and lighting; warning signals.	5
Vehicle Damage from Collision	Damage to vehicles due to poor visibility, obstructions	Drivers, site operatives	12	Regular maintenance of vehicles; designated vehicle routes; supervision during loading/unloading; clear site markings and signage.	4
Structural Damage from Collision	Impact on buildings due to misjudged manoeuvres	Operators, site personnel	12	Controlled traffic routes; speed restrictions; safe parking areas; supervision of vehicle movements.	4
Material Damage from Collision	Damage to site materials from vehicle impacts	Operators, site personnel	12	Proper storage of materials; secured loading/unloading areas; trained personnel handling materials; controlled traffic flow.	4

### Managerial/ Supervisory:

Management must ensure vehicle monitoring and maintenance, ensure implementation of safe traffic procedures and ensure training of personnel in relation to traffic hazards and controls.

### PERSONAL PROTECTIVE EQUIPMENT



								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
Yes	Yes	Yes	Yes	Yes				Yes

### FURTHER ACTION:

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## 6. DRIVING FOR WORK

Date: 18/03/2026					
Location: Roads/Site/Yard					
<b>TRAINING:</b>		Full, Current driver's license			
RISK ASSESSMENT					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Traffic accidents	Collisions with other vehicles, pedestrians, structures, etc.	Pedestrians, drivers, passengers	20	Ensure all vehicles are properly taxed, have a valid NCT, valid insurance for business use, and are serviced according to manufacturer recommendations. Drivers must have a full, current driving license. Drivers must be medically fit to perform duties. Drivers must comply with Traffic Acts, regulations, and other legislation. Drivers to undertake regular vehicle checks and report any problems, accidents, or health conditions to the manager. Vehicles should only be used for the purpose they are designed for, e.g., no carrying of unauthorized passengers or hazardous materials. For those who using the company vehicle must follow the company vehicle policy.	4
Driver Ill health	Postural problems, stress, fatigue	Driver	15	Drivers must have a full, current driver's license. Regular breaks should be taken to avoid fatigue. Drivers should maintain good posture during driving. Provide training on stress management. Ensure medical fitness for the role and undertake health checks as required.	3
Vehicle inspection	Tyre/brake failure, oil/coolant issues, damaged lights	Drivers, passengers	20	Regularly inspect vehicles for tyre damage, tread depth, and correct pressure. Check oil, coolant, and windscreen wash levels. Ensure brakes are functioning and lights/indicators are clean and working. Inspect windscreen, mirrors, and wipers for damage and correct positioning.	4
Maintenance	Vehicle defects or damage	Drivers, passengers	20	Vehicles are subject to regular maintenance by a competent person. Any defects or damage should be reported to the line manager immediately.	4
PPE (Seat belts)	Risk of injury during a collision or sudden stop	Drivers, passengers	20	Ensure that all drivers and passengers wear seat belts at all times.	4
<b>Managerial/ Supervisory:</b>					
Management must ensure:					
<ul style="list-style-type: none"> <li>• Safe working procedures, training of personnel, regular maintenance of vehicles</li> <li>• All relevant statutory inspections and certifications are current</li> <li>• Consult drivers about ergonomic problems associated with driving</li> </ul>					
PERSONAL PROTECTIVE EQUIPMENT					

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Seat Belts
Yes	Yes	Yes	Yes	Yes				Yes-Drivers/ Passengers
<b>FURTHER ACTION:</b>								

## 7. LIFTING EQUIPMENT

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Location: Site/yard		Date: 18/03/2026				
<b>TRAINING:</b>		Applicable CSCS training for crane operator and slinger / banksman. Manual Handling.				
RISK ASSESSMENT						
Loads falling on others	Falling loads causing injury or death	Operatives, personnel in the area	20	All lifts to be carefully planned in advance. Only competent personnel to complete operations. Lifting equipment must be suitable for the task and defect-free (considering weight and stability of load). Lifting equipment subject to tests and inspections per Safety, Health and Welfare Regulations (2007-2020). Crane must be positioned on suitable, level ground. Crane must be located a safe distance from overhead power lines, with enough space for movement and slewing.	8	
Personnel being struck by moving loads	Injury or fatality from being struck by moving loads	Operatives, personnel in the area	20	The SWL (Safe Working Load) of lifting accessories should not be exceeded. SWL to be clearly indicated on the crane and accessories. Only competent, certified personnel to sling loads. All lifting accessories to be stored safely when not in use. Any defects or damage must be reported to the supervisor immediately.	8	
Slip/trip of operator	Injury from slipping or tripping during lifting operations	Operator	12	Ensure safe working conditions around lifting areas. Use appropriate footwear with good grip. Maintain clean and clutter-free workspaces. Provide adequate lighting for lifting areas.	5	
Damage to plant and equipment	Damage to lifting equipment due to contact with suspended or falling load	Operatives, personnel in the area	12	All lifting equipment to be inspected regularly and maintained. Equipment to be used as per its design and load limits. Ensure that any defects or damage are reported immediately and equipment is not used until repaired. Lifting accessories including chains, ropes, hooks, shackles, etc., must be examined every 6 months by a competent person. Results to be documented and retained.	5	
Training	Lack of proper training leading to unsafe lifting practices	Operatives, crane operators, slingers	15	Applicable CSCS training for crane operators, slingers, and banksmen is required. Manual handling training for relevant personnel. Ensure only trained,	5	

				certified personnel operate lifting equipment. Regular training updates to ensure skills and knowledge are current.	
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**Managerial / Supervisory:**

Management must ensure implementation of and monitor and maintain;

- Safe working procedures
- Training of personnel
- Regular maintenance, which must be arranged at appropriate intervals

All relevant statutory inspections and certifications are current

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	As specified in MS
Yes	Yes	Yes	Yes	Yes	As needed	As needed	As needed	

**FURTHER ACTION:**

## 8. CRANE OPERATIONS

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Location: Site/Yard		Date: 18/03/2026				
<b>TRAINING:</b>		Applicable CSCS training for crane operator and slinger / banksman.				
<b>RISK ASSESSMENT</b>						
Impact with other site vehicles / scaffolds / buildings / personnel	Collision with other vehicles, scaffolds, buildings, or personnel leading to injury or fatality	Site personnel	20	Crane must be suitable for the task and defect-free (considering weight and stability of load). Crane must be tested and inspected as per General Application Regulations (2007-2021). Crane to be positioned on suitable, level ground, and located a safe distance from overhead power lines. Ensure room for crane movement and slewing. Lifting points should be identified per manufacturer recommendations. Competent personnel must be available. Sensory warning devices (reversing beeper, flashing light) should operate when crane is being used.	4	
Crane overturning	Crane tipping over due to unstable ground or improper use	Site personnel	20	Crane must be positioned on stable ground with stabilisers fully extended. Cranes to be inspected and maintained regularly. Barriers and warning signs to be in place when crane is being used. Guide ropes should be used to steady the load. Ensure proper crane positioning to avoid tipping.	4	
Loads falling from height	Injury or fatality from falling loads	Site personnel	20	Crane to be used should be suitable for the task and defect-free. Crane should be positioned on stable ground with stabilisers fully extended. The table of safe working loads for various radii should be clearly visible to the driver. No person will enter the crane operating area without permission, and loads will not be swung over personnel. Regular checks on lifting equipment are mandatory.	4	
Contact with overhead electrical lines	Injury or death from electrocution when crane contacts power lines	Site personnel	20	Crane must be located a safe distance from overhead power lines. All personnel must be aware of the danger zones around power lines. Use warning signs and barriers to maintain safety. Ensure proper training for crane operators on power line hazards.	4	
Training	Lack of proper training leading to unsafe crane operation	Crane operators, slingers, site personnel	20	Ensure applicable CSCS training for crane operators and slingers. All crane operators and personnel working with cranes should be competent and certified. Provide regular training updates and refreshers. Ensure that only qualified personnel are allowed to operate the crane and handle lifting operations.	4	

**Managerial/ Supervisory:**

- Manufacturer's information on weight, centre of gravity and slinging arrangements for the load will be obtained in advance where practicable.
- Weather conditions will be monitored and lifting operations suspended where stability is affected.
- Management to ensure that crane has up to date inspection and certification in place.
- Management to ensure that lifting equipment has up to date inspection and certification in place.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	As specified in MS
Yes	Yes	Yes	Yes	Yes				

**FURTHER ACTION:**

## 9. USING TELEPORTERS/FORKLIFT

		Date: 18/03/2026			
Task/Activity: Using teleporters/forklift Location: Site					
<b>TRAINING:</b>	Safe pass / CSCS / Site Rules				
RISK ASSESSMENT					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Impact/collision	Collision with other vehicles, pedestrians, or obstacles	Operator, site personnel	20	Teleporter/forklift operators must be trained to CSCS standard, physically fit and able to perform lifting operations. Operators must avoid working under or near overhead power lines, and appropriate precautions must be taken for unavoidable work near power lines. Ground conditions should be assessed for safe use. Ensure tyre pressure is maintained. Install warning devices like a reversing beeper on forklifts. Ensure pedestrians are supervised and kept away from operating forklifts. Maintain a designated parking area for teleporters/forklifts, and ensure they are isolated and immobilized when parked.	4
Displaced/falling loads	Loads falling off equipment causing injury or damage	Operator, site personnel	15	Ensure lifting requirements, certifications, and inspections are followed. Operate only within the specified lifting capacities. Maintain the lifting area free of personnel and supervise pedestrians. Perform regular checks for safe lifting practices and ensure secure loading and unloading of materials.	3
Overtuning or freewheeling on slopes	Risk of the teleporter/forklift overturning or losing control	Operator, site personnel	15	Ensure appropriate equipment is chosen based on ground conditions. Conduct regular safety checks and maintenance, including daily operator checks of safety equipment (horn, warning beacon, fire extinguisher, guards) and pre-operation checks (lights, tyres, brakes, hydraulics, fluid levels). Planned maintenance and weekly inspections should be performed. Teleporter/forklift should not be operated on slopes without proper precautions. Ensure a competent engineer inspects equipment following major	3

				repairs, modifications, or accidents.	
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**Managerial/ Supervisory:**

- Management to ensure safe working procedures established for Teleporter/forklift use.
- Ensure checks, inspection and maintenance of equipment
- Ensure only competent operatives operate Teleporter/forklift
- Ensure supervision of Teleporter/forklift activities to protect pedestrians

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
Yes	Yes	Yes	Yes	Yes	As needed	As needed	As needed	Yes

**FURTHER ACTION:**

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## 10. USING FORKLIFT

<b>Date:</b> 18/03/2026	
Task/Activity: Using forklift Location: Yard	

**TRAINING:** Safe pass / CSCS / Yard Rules

### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Tip-over	Forklift tipping over due to instability or uneven ground.	Operators, Workers	20	<ul style="list-style-type: none"> <li>- Only CSCS-certified operators allowed.</li> <li>- Pre-use ground assessment before operation.</li> <li>- Maintain correct tyre pressure.</li> <li>- Adhere to speed limits.</li> <li>- Avoid sharp turns or excessive speeds.</li> </ul>	4
Collisions & Struck-by Incidents	Collision with pedestrians, objects, or other vehicles.	Operators, Workers	20	<ul style="list-style-type: none"> <li>- Clearly marked traffic routes.</li> <li>- Speed limits enforced.</li> <li>- Pedestrian exclusion zones.</li> <li>- Operators trained to maintain safe distances.</li> </ul>	5
Working Near Power Lines	Electrical hazards & potential electrocution.	Operators, Workers	15	<ul style="list-style-type: none"> <li>- Avoidance where possible.</li> <li>- Safety procedures and permits for unavoidable work near power lines.</li> <li>- Safe approach distances maintained.</li> <li>- Trained personnel for high-risk areas</li> </ul>	5
Ground Condition Instability	Vehicle tipping due to poor ground conditions.	Operators, Workers	10	<ul style="list-style-type: none"> <li>- Ground assessment before operation.</li> <li>- Avoid unstable surfaces.</li> <li>- Maintain correct tyre pressure.</li> <li>- Use mats or stabilizing equipment where needed.</li> </ul>	4
Load Drop & Incorrect Load Balancing	Dropped loads causing injury or damage.	Operators, Workers	15	<ul style="list-style-type: none"> <li>- Proper load assessment before lifting.</li> <li>- Secure loads properly.</li> <li>- Keep lifting area clear of personnel.</li> <li>- Follow manufacturer guidelines for load limits.</li> <li>- Conduct pre-use inspections.</li> </ul>	5
Unauthorized Use	Untrained personnel operating forklifts.	Operators, Workers	10	<ul style="list-style-type: none"> <li>- Forklifts only used by CSCS-certified operators.</li> <li>- Follow yard rules</li> </ul>	4
Roll-away Risk	Forklift moving unexpectedly when parked.	Operators, Workers	15	<ul style="list-style-type: none"> <li>- Use designated parking areas.</li> <li>- Proper immobilization procedures followed.</li> <li>- Secure keys when not in use.</li> <li>- Use wheel chocks where necessary.</li> </ul>	4
Mechanical Failures & Improper Function	Equipment malfunction leading to accidents.	Operators, Workers	20	<ul style="list-style-type: none"> <li>- Daily pre-use inspections.</li> <li>- GA2 weekly inspections.</li> <li>- Annual statutory GA1 certification.</li> </ul>	8

				<ul style="list-style-type: none"> <li>- Routine maintenance logs kept.</li> <li>- Immediate removal of faulty forklifts from service until repaired.</li> </ul>	
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**Managerial/ Supervisory:**

- Management to ensure safe working procedures established for Teleporter/forklift use.
- Ensure checks, inspection and maintenance of equipment
- Ensure only competent operatives operate Teleporter/forklift
- Ensure supervision of Teleporter/forklift activities to protect pedestrians

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
Yes	Yes	Yes	Yes	Yes	As needed	As needed	As needed	Yes

**FURTHER ACTION:**

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## 11. SITE DUMPERS

					Date: 18/03/2026
Task/Activity: using dumpers					
<b>TRAINING:</b> Safe pass / CSCS Dumper Training / Site Safety Rules					
<b>RISK ASSESSMENT</b>					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Collision with other plant, buildings	Collision with other equipment or structures causing injury or damage	Operative, site personnel, members of the public	12	Suitable equipment must be selected based on ground conditions and operational requirements. Ensure designated traffic routes on-site. Operators should be trained to CSCS standard and physically fit for operations. Use banksmen where applicable, and ensure no passengers are allowed. Site traffic rules and speed limits must be enforced. Install warning devices on the dumper.	3
Overturning of dumper	Risk of dumper overturning due to unstable ground or improper use	Operative, site personnel	12	Assess ground conditions for safe use. Ensure roll-over protection structures are fitted to the dumper. Operators should take care when alighting from the dumper. Dumper must be isolated and immobilized when parked. Ensure maintenance checks are done regularly. Ensure operators take extreme care while operating on uneven surfaces.	3
Injury from deposited materials	Injury caused by falling or improperly placed materials	Operative, site personnel	12	Designate safe deposit areas, kept free of unauthorized personnel. Operators must be trained to safely operate and deposit materials. Site rules and safety features must be followed.	3
Persons struck by dumper	Injury from being struck by the dumper	Site personnel, members of the public	12	Install movement alarms and flashing beacons on the dumper. Use CCTV or convex mirrors, or a combination of both, to allow for better visibility from the driver's seat. Ensure site traffic rules are followed and that operators take extreme care when operating the dumper around personnel.	3
Restriction of driver's vision	Limited visibility for the dumper operator affecting safety	Operative	12	Install mirrors or CCTV to improve the operator's field of vision at all points. Ensure warning devices are functioning properly. Ensure that dumper is maintained and all necessary safety features are operational.	3

Noise	Exposure to high noise levels leading to hearing damage or distraction	Operative, site personnel	12	Conduct noise assessments where applicable. Ensure appropriate hearing protection is worn by operators. Implement site rules to minimize noise exposure. Provide regular maintenance of the dumper to ensure it operates efficiently and safely.	3
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**Managerial/ Supervisory:**

- Manufacturer's information on weight, centre of gravity and slinging arrangements for the load will be obtained in advance where practicable.
- Weather conditions will be monitored and lifting operations suspended where stability is affected.
- Management to ensure that crane has up to date inspection and certification in place.
- Management to ensure that lifting equipment has up to date inspection and certification in place.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
Yes	Yes	Yes	Yes	Yes	Yes	As needed	As needed	Yes

**FURTHER ACTION:**

## 12. EXCAVATIONS

		Date: 18/03/2026			
Task/Activity: Working in the proximity of excavations					
<b>TRAINING:</b>		Appropriate CSCS training for equipment, CSCS training for location of underground services Excavation inspection training			
RISK ASSESSMENT					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Collapse of sides	Collapse of excavation sides causing injury or death	Site operatives, plant operatives, others	20	Ensure excavations are shored or battered appropriately. Competent operatives should assess conditions, operate equipment, and supervise excavation activities. Excavation shoring should be based on ground conditions. Prepare a Method Statement before starting work, considering weather, traffic, and nearby structures.	4
Striking existing services	Striking underground services such as utilities or pipes	Site operatives, plant operatives	20	Use cable location devices and local authority drawings to trace buried services. Ensure operatives are trained in identifying the location of underground services (CSCS). Planning should involve assessments of ground conditions and buildings in close proximity to avoid damage to services.	4
Persons falling into excavations	Falling into open excavations leading to serious injury or death	Site operatives, others	20	Substantial barriers must be erected around excavations, and stop barriers used to prevent vehicle entry. Provide suitable ladders for safe access and egress. Ensure proper signs and barriers are placed to warn workers of the excavation. Spoil and materials should be kept at a safe distance from the edge of excavations.	4
Plant and materials falling into excavations	Injury or damage caused by plant or materials falling into excavation	Site operatives, plant operatives	20	Stack materials at a safe distance from the edge of the excavation. Use barriers to prevent plant from entering the excavation area. Ensure proper planning for excavation and ensure only competent operatives handle materials near the edge.	4
Flooding of excavations	Flooding of excavation site causing injury, damage, or delays	Site operatives, plant operatives	20	Assess weather conditions before beginning excavation work. Ensure drainage or dewatering systems are in place to prevent flooding. Inspect excavations daily or before each shift to identify any potential water accumulation.	4

Collapse of sides	Collapse of excavation sides causing injury or death	Site operatives, plant operatives, others	20	Ensure excavations are shored or battered appropriately. Competent operatives should assess conditions, operate equipment, and supervise excavation activities. Excavation shoring should be based on ground conditions. Prepare a Method Statement before starting work, considering weather, traffic, and nearby structures.	4
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**Managerial/ Supervisory:**

Ensure trained personnel, the provision of suitable and sufficient equipment, method statements, inspections

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	Yes	yes	yes	As needed	As needed	As needed	

**FURTHER ACTION:**

### 13. ELECTRICITY AND ELECTRICAL EQUIPMENT

<b>Date:</b> 18/03/2026	
Task/Activity: working with electricity and electrical equipment	

<b>TRAINING:</b>	Site inductions on electricity, operatives provided with general electrical hazard and risk information.
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**RISK ASSESSMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Electric shock	Risk of electric shock from faulty or exposed wiring or electrical equipment	Site personnel, contractors	15	All electrical equipment and installations must be installed, maintained, and used to prevent danger. Trip switches should be installed, and electrical systems should be periodically checked by competent persons. Equipment used should comply with safety standards.	3
Burns	Burns due to contact with electrical equipment or exposed wiring	Site personnel, contractors	15	Use 110-volt electrical equipment. Regularly inspect plugs, leads, and sockets for wear and defects. Faults must be reported, and equipment must not be used until checked by a competent person. Equipment should be maintained according to the manufacturer's instructions.	3
Electrocution	Risk of fatal electrocution due to improper handling or faulty equipment	Site personnel, contractors	15	Only competent personnel should install and maintain electrical systems. Electrical equipment should be regularly checked and maintained. Faulty equipment must be reported and repaired by a competent person.	3
Fire	Risk of fire from electrical faults or equipment malfunction	Site personnel, contractors	15	Ensure electrical installations are regularly checked and comply with safety regulations. Faulty equipment must be repaired by a competent person. Ensure proper maintenance and use of electrical equipment according to safety standards.	3

**Managerial/ Supervisory**

Ensure periodic monitoring of electrical equipment and installations









**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
yes	yes	yes	yes	yes	As needed	As needed	As needed	

**FURTHER ACTION:**

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### 14. MOBILE GENERATOR

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK		
Electric shock, Burns		Risk of electric shock or burns from faulty generator equipment or cables	Site personnel, contractors	15	Suitable generator selected for task and environment. Electrical system periodically checked by competent person. Trip switches installed. Regular maintenance and use per manufacturer's instructions.	3		
Electrocution		Risk of fatal electrocution from faulty or exposed electrical parts	Site personnel, contractors	15	Generator safety features like breakers installed and maintained. Only competent personnel should perform maintenance. Faulty equipment must be reported and not used until checked.	3		
Fire		Fire risk from generator malfunction or fuel-related hazards	Site personnel, contractors	15	Fuel stored in a safe, ventilated area away from generator. Fire control appliances near generator. Generator shut down during refuelling. Regular inspection and maintenance of generator and safety features.	3		
Chemical exposure		Exposure to hazardous chemicals (fuel, oils) during refuelling or maintenance	Site personnel, contractors	15	MSDS for fuel oil available. PPE to be worn as required by MSDS and manufacturer's instructions. Generator maintenance conducted by a competent person.	3		
<b>Managerial/ Supervisory</b>								
Ensure periodic monitoring of generator and electrical installations								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
yes	yes	yes	yes	yes				
<b>FURTHER ACTION:</b>								

## 15. FIRE

<b>Date:</b> 18/03/2026	
Task/Activity: Fire from work activities	

**TRAINING:** Fire prevention, detection, fire extinguisher training, emergencies procedures

### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Burns	Risk of burns from fire or heat exposure	Site personnel, visitors, clients, public	15	Ignition source reduction (smoking restrictions, regular equipment maintenance). Flammable materials controlled (regular waste clearance, safe petrol storage). Fire extinguishers maintained and regularly serviced. Fire emergency procedures practiced and posted.	3
Injuries from explosion	Risk of injury from explosions on-site	Site personnel, visitors, clients, public	15	Ignition source reduction and flammable material controls (chemical storage in segregated areas). Fire emergency procedures and designated operative for emergencies. Fire extinguishers serviced.	3
Equipment, plant, premises damage	Risk of damage to property from fire or explosion	Site personnel, visitors, clients, public	15	Regular maintenance of work equipment. Proper storage of flammable materials (chemicals, petrol). Fire extinguishers available and maintained. Fire emergency procedures in place and practiced.	3
Arson	Risk of fire due to deliberate ignition	Site personnel, visitors, clients, public	15	Smoking restrictions, flammable material controls. Fire emergency procedures posted, practiced, and supervised. Maintain regular maintenance of equipment and fire prevention systems.	3

#### Managerial/ Supervisory:

Ensure all operatives are aware of fire hazards and prevention and emergency procedures  
Ensure regular maintenance of work equipment and fire equipment and fire drills.









#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes				









#### FURTHER ACTION:

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## 16. CARTRIDGE TOOLS

					Date: 18/03/2026			
Task/Activity: using cartridge tools								
<b>TRAINING:</b>		Suitable training for tools						
<b>RISK ASSESSMENT</b>								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Misfire	Risk of tool misfire leading to injury or damage	O'Brien Facilities Ltd Personnel & Other contractors	15	Selection of suitable, defect-free equipment. Only competent operatives to use cartridge tools. Pre-operational checks (gun not loaded). Misfire procedures in place.	3			
Ricochet	Risk of ricochet from discharged cartridges	O'Brien Facilities Ltd Personnel & Other contractors	15	Tool stored securely, never walk with loaded gun. Ensure correct material and pin used for firing. Proper safety checks for ricochet risk.	3			
Recoil	Risk of injury from recoil during use	O'Brien Facilities Ltd Personnel & Other contractors	15	Operatives are trained to operate equipment safely. Use of suitable techniques and safe operating procedures. Regular checks for proper function.	3			
Explosion of cartridges	Risk of explosion from faulty or mishandled cartridges	O'Brien Facilities Ltd Personnel & Other contractors	15	Safe handling and storage of cartridges. Ensure tools are used as per manufacturer instructions. Regular maintenance and inspection of equipment.	3			
Noise	Risk of hearing damage due to tool noise	O'Brien Facilities Ltd Personnel & Other contractors	10	Mandatory PPE, including high-impact ear protection. Regular maintenance and servicing of tools.	3			
<b>Managerial/ Supervisory:</b>								
Ensure operatives are competent to use stun gun safely Provide training and instruction in safe systems of work.								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
yes	yes	yes	yes	yes	yes			yes
<b>FURTHER ACTION:</b>								

## 17. ABRASIVE WHEELS -GENERAL CUTTING OPERATIONS

Task/Activity: General cutting operations		Date: 18/03/2026						
<b>TRAINING:</b>		All personnel changing abrasive wheels or cutting discs require Abrasive wheel training. Operatives who have experience of the work and are physically fit.						
RISK ASSESMENT								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Bursting of abrasive wheel or disc	Risk of wheel or disc bursting during operation	O'Brien Facilities Ltd Personnel & Other contractors	15	Correct abrasive wheel selection for machine type, speed, and material. Ensure proper maintenance of machines. Use special permits in explosive or flammable areas.	3			
Contact with wheel or disc	Risk of injury from direct contact with rotating wheel or disc	O'Brien Facilities Ltd Personnel & Other contractors	15	Ensure firm, level base for use. Regular checks of equipment for damage. Operators will avoid undue pressure. PPE for eye, head, and foot protection worn at all times.	3			
Clothing entanglement with moving parts	Risk of clothing or body parts getting caught in rotating equipment	O'Brien Facilities Ltd Personnel & Other contractors	15	Ensure PPE is worn, including appropriate clothing to prevent entanglement. Training on safe operation of equipment and machine use protocols.	3			
Eye injury from flying particles	Risk of eye injury from debris or particles during cutting	O'Brien Facilities Ltd Personnel & Other contractors	15	Operators must wear eye protection. Machines are to be maintained to prevent excessive debris. Ensure work area is clear of unnecessary personnel.	3			
Inhalation of dust	Risk of respiratory issues from inhaling dust particles	O'Brien Facilities Ltd Personnel & Other contractors	15	Ensure proper ventilation in work areas. Operators will use dust masks and PPE as necessary. Dust extraction equipment should be used where possible.	3			
Exposure to hazardous noise levels	Risk of hearing damage due to loud cutting operations	O'Brien Facilities Ltd Personnel & Other contractors	15	Mandatory hearing protection for operators. Regular checks of noise levels in work areas and use of suitable PPE. Regular maintenance of machines to minimize unnecessary noise.	3			
<b>Managerial/ Supervisory:</b>								
<ul style="list-style-type: none"> <li>Management to ensure only operatives with Abrasive wheel training uses the equipment.</li> <li>Suitable storage facilities will be available at the workplace for spare discs and wheels.</li> <li>Equipment and spare wheels are to be checked for visible signs of damage before issue.</li> </ul>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Use face shield
yes	yes	yes	yes	yes	yes	As needed	Yes	
<b>FURTHER ACTION:</b>								
Refer to Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2020(S.I. No. 36 of 2016)								









## 18. CIRCULAR CUT SAWS, JIGSAW

Task/Activity: using circular cut saws, jigsaw		Date: 18/03/2026			
<b>TRAINING:</b>		Operatives provided with information on hazards risks and controls associated with equipment. Operatives must be trained in the safe use of circular saw and guards, tools provided, if not already covered in craft training. Supervisors require training in the inspection of guards, and safe systems of work			
RISK ASSESSMENT					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Cutting/severing from contact with blade	Risk of injury from direct contact with rotating blade	O'Brien Facilities Ltd Personnel & Other contractors	15	Use adjustable saw guards. Ensure only competent personnel operate machinery. Inspect saw for defects. Use stable work supports (trestles, clamps).	3
Eye or skin injury from ejected pieces	Risk of eye or skin injury from ejected debris	O'Brien Facilities Ltd Personnel & Other contractors	15	Mandatory PPE, including eye protection. Maintain equipment in proper working condition. Ensure correct blade usage and equipment checks.	3
Kickback injuries	Risk of injury due to sudden blade movement or kickback	O'Brien Facilities Ltd Personnel & Other contractors	15	Ensure saw blade is unchipped, sharp, and properly tightened. Use equipment with safety devices. Inspect blades and cables before use.	3
Manual handling/ergonomic injuries	Risk of musculoskeletal injuries from improper handling	O'Brien Facilities Ltd Personnel & Other contractors	15	Break up long periods of saw use with alternate tasks. Ensure ergonomically correct handling and positioning. Provide assistance with heavy or awkward workpieces.	3
Dust	Risk of respiratory issues from inhaling dust	O'Brien Facilities Ltd Personnel & Other contractors	12	Use dust extraction systems where possible. Provide dust masks as part of PPE. Ensure proper ventilation in the work area.	3
Noise	Risk of hearing damage due to loud cutting operations	O'Brien Facilities Ltd Personnel & Other contractors	12	Provide hearing protection for all operators. Regularly assess noise levels and ensure noise is minimized where possible.	3
Vibration	Risk of vibration-related injuries (e.g., hand-arm vibration syndrome)	O'Brien Facilities Ltd Personnel & Other contractors	12	Break up periods of saw usage with alternate tasks. Ensure equipment is well maintained to minimize excessive vibration. Provide vibration-reducing gloves and PPE.	3
Electrocution	Risk of electrocution due to damaged power cables or improper handling	O'Brien Facilities Ltd Personnel & Other contractors	15	Inspect power cables before use. Ensure proper grounding of equipment. Ensure all operators are trained in electrical safety. Regularly check electrical components for defects.	3

**Managerial/ Supervisory:**

Management will ensure that equipment is properly assembled, guards and safety features maintained and used. Monitor the correct use of tools and equipment. Management to ensure operatives are competent in machine identification/ setting /adjusting/operation/ tooling and inspection of safety features.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE's
yes	yes	yes	yes	yes	yes		yes	

**FURTHER ACTION:**

Refer to Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2020(S.I. No. 36 of 2016)

## 19. USE OF CHOPSAWS

**Date:** 18/03/2026

Task/Activity: Using Chop Saw

**TRAINING:** Operatives provided with information on hazards risks and controls associated with equipment.  
Operatives must be trained in the safe use of circular saw and guards, tools provided, if not already covered in craft training. Supervisors require training in the inspection of guards, and safe systems of work









### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Cutting/severing from contact with blade	Risk of injury from direct contact with rotating blade	O'Brien Facilities Ltd Personnel & Other contractors	15	Use adjustable saw guards. Ensure only competent personnel operate machinery. Inspect saw for defects. Use stable work supports (trestles, clamps).	3
Eye or skin injury from ejected pieces	Risk of eye or skin injury from ejected debris	O'Brien Facilities Ltd Personnel & Other contractors	15	Mandatory PPE, including eye protection. Maintain equipment in proper working condition. Ensure correct blade usage and equipment checks.	3
Kickback injuries	Risk of injury due to sudden blade movement or kickback	O'Brien Facilities Ltd Personnel & Other contractors	15	Ensure saw blade is unchipped, sharp, and properly tightened. Use equipment with safety devices. Inspect blades and cables before use.	3
Manual handling/ergonomic injuries	Risk of musculoskeletal injuries from improper handling	O'Brien Facilities Ltd Personnel & Other contractors	15	Break up long periods of saw use with alternate tasks. Ensure ergonomically correct handling and positioning. Provide assistance with heavy or awkward workpieces.	3
Dust	Risk of respiratory issues from inhaling dust	O'Brien Facilities Ltd Personnel & Other contractors	12	Use dust extraction systems where possible. Provide dust masks as part of PPE. Ensure proper ventilation in the work area.	3
Noise	Risk of hearing damage due to loud cutting operations	O'Brien Facilities Ltd Personnel & Other contractors	12	Provide hearing protection for all operators. Regularly assess noise levels and ensure noise is minimized where possible.	3
Vibration	Risk of vibration-related injuries (e.g., hand-arm vibration syndrome)	O'Brien Facilities Ltd Personnel & Other contractors	12	Break up periods of saw usage with alternate tasks. Ensure equipment is well maintained to minimize excessive vibration. Provide vibration-reducing gloves and PPE.	3
Electrocution	Risk of electrocution due to damaged power cables or improper handling	O'Brien Facilities Ltd Personnel & Other contractors	15	Inspect power cables before use. Ensure proper grounding of equipment. Ensure all operators are trained in electrical safety. Regularly check electrical components for defects.	3

**Managerial/ Supervisory:**

Management will ensure that equipment is properly assembled, guards and safety features maintained and used. Monitor the correct use of tools and equipment. Management to ensure operatives are competent in machine identification/ setting /adjusting/operation/ tooling and inspection of safety features.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
yes	yes	yes	yes	yes	yes		yes	

**FURTHER ACTION:**

## 20. COMPRESSED AIR EQUIPMENT

Task/Activity: compressed air equipment		Date: 18/03/2026						
TRAINING:		Safe pass, manual handling						
RISK ASSESSMENT								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
External and internal body injury	Risk of injury from high-pressure air causing internal or external harm	O'Brien Facilities Ltd Operator & Personnel	15	All workers trained in safe working procedures. Ensure air is directed away from the body and other personnel. Check equipment before use, report faults immediately.	3			
Horseplay with compressed air	Risk of injury from intentional misuse of air equipment	O'Brien Facilities Ltd Operator & Personnel	15	Implement safety rules to prevent horseplay. Provide clear guidelines on equipment use. Only trained operatives should handle air equipment.	3			
Skin and eye injury from contact with air or blown particles	Risk of injury from high-pressure air or debris	O'Brien Facilities Ltd Operator & Personnel	15	Provide goggles for all personnel using compressed air equipment. Ensure air jets are directed safely and away from people. Inspect equipment regularly for leaks or defects.	3			
Puncture injuries from tacks, nails	Risk of puncture injury due to use of air to handle nails/tacks	O'Brien Facilities Ltd Operator & Personnel	15	Direct air stream away from personnel. Ensure air stream is not used inappropriately for tasks such as handling nails or tacks. Use appropriate tools for handling fasteners.	3			
Explosion of vessels storing compressed air	Risk of explosion from faulty or improperly maintained air vessels	O'Brien Facilities Ltd Operator & Personnel	15	Regular inspection and maintenance of compressed air vessels and system components. Service and repair by qualified personnel only. Ensure safety valves and regulators are functioning.	3			
Slip, trip injuries from hoses	Risk of tripping over hoses or cables from compressed air equipment	O'Brien Facilities Ltd Operator & Personnel	15	Secure hoses and cables to prevent tripping hazards. Regularly check hoses for damage and wear. Ensure hoses are stored safely when not in use.	3			
<b>Managerial/ Supervisory:</b>								
<ul style="list-style-type: none"> <li>Management will ensure that equipment is properly used inspected and maintained</li> </ul>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes				
FURTHER ACTION:								
Refer to Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2020(S.I. No. 36 of 2016)								

## 21. ROUTERS / PLANERS / DRILLS

	<b>Date:</b> 18/03/2026
Task/Activity: Routers /Planers /Drills	







<b>TRAINING:</b>	Operatives provided with information on hazards risks and controls associated with equipment. Operatives must be trained in the safe use of equipment, if not already covered in craft training. Supervisors require training in the inspection of equipment, and safe systems of work.
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### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Cutting / Severing from bits / blades	Risk of cuts or severing injuries from rotating bits or blades	O'Brien Facilities Ltd Personnel & Contractors	15	Inspect blades and bits for chips, cracks, wear, and sharpness before use. Ensure the tool is used correctly and always with the proper safety equipment (e.g., guards).	3
Eye or skin injury from ejected pieces	Risk of injury from debris or ejected pieces of material	O'Brien Facilities Ltd Personnel & Contractors	15	Use proper PPE, including eye and skin protection. Ensure all materials are secured properly during work. Operate with protective covers or shields in place.	3
Manual handling/ergonomic injuries	Risk of strain or injury from improper handling of equipment or materials	O'Brien Facilities Ltd Personnel & Contractors	15	Implement safe lifting techniques and ergonomic practices. Provide proper supports for workpieces. Take breaks and alternate tasks to prevent repetitive strain.	3
Dust	Risk of inhaling harmful dust generated from cutting, planing, or drilling	O'Brien Facilities Ltd Personnel & Contractors	15	Use dust extraction systems where available. Provide appropriate respiratory protection (masks). Ensure the work area is well-ventilated and that dust is managed properly.	3
Noise	Risk of hearing damage from loud equipment operation	O'Brien Facilities Ltd Personnel & Contractors	15	Use hearing protection (earplugs or earmuffs). Limit exposure to high noise levels by rotating tasks or limiting tool use duration. Regular monitoring of noise levels in the work area.	3
Electrocution	Risk of electric shock from faulty electrical equipment	O'Brien Facilities Ltd Personnel & Contractors	15	Regularly inspect electrical equipment for defects. Ensure that all tools are properly grounded and have functioning safety features like circuit breakers.	3
Vibration	Risk of vibration-related injuries from prolonged tool use	O'Brien Facilities Ltd Personnel & Contractors	15	Use vibration-dampening gloves and equipment. Break up long periods of tool use with other activities to reduce exposure to vibration. Monitor and control vibration exposure.	3

#### Managerial/ Supervisory:

Management will ensure that equipment is in good condition. Monitor the correct use of equipment.  
Management to ensure operatives are competent in equipment identification/ setting /adjusting/operation/ tooling and inspection of safety features.

PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Anti-vibration gloves as required
yes	yes	yes	yes	yes	yes		Yes	
FURTHER ACTION:								
Refer to Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2020(S.I. No. 36 of 2016)								

## 22. KANGO HAMMER

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK	
Body injuries from projectiles / impact		Risk of injury from flying debris or impact during operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Implement barriers or designate "danger zones" to keep people away from potential projectiles. Ensure secure and stable workpieces. Use PPE including eye and face protection.	3	
Eye injuries		Risk of eye injury from flying debris or projectiles	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use eye protection (safety goggles or face shield). Ensure all equipment is inspected for defects, and workpieces are properly secured.	3	
Manual handling / ergonomic injuries		Risk of strain or injury from improper handling of equipment or materials	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use correct lifting techniques, provide ergonomic supports for workpieces, and rotate tasks to reduce strain.	3	
Noise		Risk of hearing damage from loud operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use hearing protection (earplugs or earmuffs). Limit exposure to high noise levels by rotating tasks or using the tool in short durations. Regularly monitor noise levels in the work area.	3	
Vibration injuries		Risk of vibration-related injuries from prolonged tool use	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use vibration-dampening gloves. Break up long periods of tool use with other activities to reduce exposure to vibration. Ensure that tools with vibration reduction are used.	3	
Dust		Risk of inhaling harmful dust generated during operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use dust extraction systems where available. Provide appropriate respiratory protection (masks). Ensure the work area is ventilated and manage dust effectively.	3	
Electrocution		Risk of electric shock from faulty electrical components or power tools	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Regularly inspect electrical equipment for defects. Ensure proper grounding and functioning safety features like circuit breakers.	3	
<p><b>Managerial/ Supervisory:</b> Management will ensure that equipment is in good condition. Monitor the correct use of equipment. Management to ensure operatives are competent in equipment identification/ setting /adjusting/operation/ tooling and inspection of safety features.</p>							
<b>PERSONAL PROTECTIVE EQUIPMENT</b>							
							Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask
yes	yes	yes	yes	yes	yes	As needed	yes
<b>FURTHER ACTION:</b>							

### 23. PORTABLE ELECTRICAL EQUIPMENT

	<b>Date:</b> 18/03/2026
Task/Activity: Portable Electrical Equipment	

<b>TRAINING:</b>	Operatives provided with information on hazards risks and controls associated with equipment. Operatives must be trained in the safe use of equipment, if not already covered in craft training. Supervisors require training in the inspection of equipment, and safe systems of work.
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#### RISK ASSESMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Electrocution	Risk of electric shock from faulty equipment or incorrect usage	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Visual inspection of equipment before use. Ensure all electrical equipment is regularly PAT tested (annually for high-risk environments). Use only 110V equipment unless otherwise authorised.	3
Burns	Risk of burns from hot surfaces or electrical faults	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Switch off equipment immediately if defected. Use proper insulation and fire safety measures. Provide fire extinguishers near work areas.	3
Fire	Risk of fire caused by faulty electrical components	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use equipment that is PAT tested. Ensure guards are properly fitted and adjusted. Maintain fire extinguishers.	3
Damage to equipment	Risk of damaging electrical equipment during operation or handling	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Visual checks before and during use. Minimize damage by routing cables to avoid trip hazards.	3
Cuts/abrasions/severing	Risk of cuts or abrasions from exposed moving parts or sharp edges	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ensure proper guards are fitted and adjusted. Isolate or unplug equipment when adjusting guards.	3
Noise	Risk of hearing damage from loud operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	10	Use hearing protection (earplugs or earmuffs). Limit exposure to high noise levels by rotating tasks. Regularly monitor noise levels in the work area.	3
Eye Injuries	Risk of eye injury from debris or sparks during operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	10	Ensure eye protection (safety goggles or face shields) is worn.	3
Dust	Risk of inhaling harmful dust generated during operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Provide dust extraction systems and respiratory protection (dust masks). Ensure good ventilation in work areas.	3

**Managerial/ Supervisory:**

In recommendations of the Health and Safety Authority (HSA) and the Irish Electricity Supply Board (ESB). The typical frequency for PAT testing is:

- Low-risk environments (e.g., office environments): Every 2 years.
- High-risk environments (e.g., construction sites, workshops, kitchens): Annually

Management are responsible for ensuring that attention is paid to site electrical requirements,

The use of electrical equipment will be monitored to ensure safe use.  
Management will ensure that only trained and competent persons test, repair and maintain portable electrical equipment. Management will ensure that operatives are provided with and use PPE.









**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes	yes		yes	









**FURTHER ACTION:**

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## 24. HAND TOOLS

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK		
Eye Injury		Risk of injury from flying particles or broken pieces of tools	O'Brien Facilities Ltd Operative, Personnel & Contractors	10	Eye protection (safety goggles) must be worn when using tools that may cause flying particles.	3		
Injury to hands, feet, and body		Risk of cuts, bruises, or impact injuries from improper tool use	O'Brien Facilities Ltd Operative, Personnel & Contractors	10	Use tools with handles and ensure proper technique to avoid injury. Ensure tools are maintained and in good condition.	3		
Fire		Risk of fire from spark-producing tools	O'Brien Facilities Ltd Operative, Personnel & Contractors	10	Tools that produce sparks (e.g., hacksaws) are subject to Client Management approval. Use non-ferrous tools in flammable atmospheres. Ensure hot work permits are followed where applicable.	3		
<b>Managerial/ Supervisory:</b> <ul style="list-style-type: none"> <li>Management will monitor hand tools, which can deteriorate with use, and to ensure that correct tools are being used properly.</li> </ul>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes				
FURTHER ACTION:								

## 25. WORK AT HEIGHT EQUIPMENT

Task/Activity: Work at height- scaffold, ladder, cranes, MEWP		<b>Date:</b> 18/03/2026						
<b>TRAINING:</b>	Operatives are to be trained in working at height, instructed or trained in the use of working at height equipment. Training and instruction must be provided to all operatives and supervisory staff involved in the use of lines and harnesses, and how to inspect and assess PPE of this type before use.							
<b>RISK ASSESSMENT</b>								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Falls of Persons	Risk of falls from scaffolds, ladders, cranes, or MEWPs	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Operatives to be trained in working at height. All work at height to be planned and supervised. Use appropriate fall protection equipment (harnesses, guardrails) and PPE.	3			
Injury from Falling Materials	Risk of materials falling from height and injuring others	O'Brien Facilities Ltd Operative, Personnel & Contractors, Members of the public	15	Use debris nets, chutes, or enclosures to prevent falling materials. Edge protection to be installed where required. Safety signs and barriers will prevent unauthorized access.	3			
<b>Managerial/ Supervisory:</b> Management to ensure that equipment for work at height is appropriately inspected where applicable and GA3 forms filled out. Management to check places of work at height. (before & during work) Management to ensure operatives working at height are trained in access and fall arrest equipment. (Harness) Management to ensure suitable Rescue procedures for working at height.								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	Yes	yes	yes		Yes		
<b>FURTHER ACTION:</b>								

## 26. ROOF WORKING

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK		
Falls of Persons		Risk of falling from the roof	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Operatives to be trained in working at height. Use approved scaffolding, guardrails, toe boards, or suitable barriers to prevent falls. Safety harnesses for areas without guardrails and use fall back arrestor where required. Regular checks.	3		
Injury from Falling Materials		Risk of materials falling from the roof and injuring others	O'Brien Facilities Ltd Operative, Personnel & Contractors, Members of the public	15	Use of guardrails, toe boards, safety barriers. Ensure materials are secured and use a suitable method for lowering materials. Avoid large/heavy objects. Regular checks for safety.	3		
<p><b>Managerial/ Supervisory</b> Management to ensure safe working procedures established Ensure checks, inspections and maintenance of equipment Ensure only competent operatives work on roof.</p>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	Yes	yes	yes		Yes		
FURTHER ACTION:								
.								

## 27. LADDERS

<b>Date:</b> 18/03/2026
<b>Task/Activity:</b> Use of ladders, work at height

<b>TRAINING:</b>	All operatives must be trained in the safe use of ladders, the associated hazards and working at height.
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### RISK ASSESMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Falls of Persons from Ladders	Risk of falling from a ladder while working at height	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ladders checked for correct length, type, and condition before use. Use of ladders with proper angle (75 degrees). Ladders secured against slipping by tying at the top or bottom. Avoid over-reaching.	3
Ladder Slipping	Ladder slipping from the base or top, causing a fall	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Secure ladders to prevent slippage (tie at top or bottom). Ensure ground base is firm and level. Maintain proper angle for ladder setup.	3
Objects Dropped by Ladder User	Tools or equipment falling from the ladder onto others below	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Never place tools on the rungs of the ladder. Ensure proper handling of tools and equipment. Protective measures for people below.	3

#### Managerial/ Supervisory:

Supervisors must check ladders before use to ensure they are sound.  
 Damaged ladders will be broken up or removed from the workplace immediately.  
 Use made of ladders will be monitored regularly, to ensure that operatives are using safely.

#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes		As needed		

#### FURTHER ACTION:

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## 28. MOBILE ELEVATED WORKING PLATFORMS

<b>Date:</b> 18/03/2026	
Task/Activity: Operating MEWP	
<b>TRAINING:</b>	All operatives must be trained in the safe use of these platforms and working at height. Operatives must be trained in the safe use of fall arrest equipment.

### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Falls of Persons	Risk of falling from platform during operation	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	All operatives trained in safe use. Fall arrest equipment must be used as per the risk assessment. Work area fenced off. MEWP limits adhered to.	3
Falls of Materials	Tools, equipment, or materials falling from platform	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Secure materials on platform. Ensure work area is clear of unnecessary objects. Use toe boards or barriers if necessary.	3
Unintentional Lowering of Platform	Risk of the platform being accidentally lowered	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ensure platform controls are functioning properly. Provide clear instructions and training on lowering procedures.	3
Striking Against Overhead Obstructions	Platform hitting or colliding with overhead structures	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Survey work area to ensure no overhead obstructions. Ensure platform height is sufficient for the work and location.	3
Platform Overturning	Platform tipping or flipping during use	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ensure platform is on firm, level ground. Stabilizers to be extended before raising platform. Do not operate platform unattended.	3
Vehicles or Plant Striking Platform	Risk of vehicles or plant machinery hitting the platform	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Co-ordinate MEWP use with Client and Management. Control traffic and pedestrians. Use barriers or safety zones around MEWP.	3

#### Managerial/ Supervisory:

Management to ensure all relevant statutory inspections and certifications are current.  
Managers are responsible for ensuring that only-trained and authorised personnel use the platforms  
Platforms require regular maintenance, which must be arranged at appropriate intervals.

#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
yes	yes	yes	yes	yes		YES		YES

#### FURTHER ACTION:

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## 29. SCAFFOLD TOWERS

		<b>Date:</b> 18/03/2026
Task/Activity: Using Mobile Scaffold Towers		

**TRAINING:** Persons erecting scaffolding must be adequately trained.  
Only trained competent personnel will carry out inspections of mobile towers.

### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Falls of Persons	Risk of falling from scaffold tower	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Only trained, competent personnel will erect, modify, or dismantle scaffold towers. Guardrails, toe boards, and fully boarded platforms. Ensure proper internal ladder access.	3
Injury from Falling Materials	Tools or materials falling from scaffold tower	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ensure platforms are fully boarded, and toe boards are in place. Use safety netting or other measures to prevent material fall.	3
Collapse of Tower	Risk of scaffold tower collapsing due to improper construction	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Scaffold towers will be erected by trained personnel only, following manufacturer instructions. Adhere to height restrictions and base ratios, ensuring safe use per the ground conditions.	3
Overturning of Tower	Risk of scaffold tower overturning due to movement or instability	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Wheels must be locked or braked when in use. Towers must be moved with personnel and materials removed. Ensure ground conditions are stable, and ties are used if working in exposed or windy areas.	3

#### Managerial/ Supervisory:

Management to ensure all relevant statutory inspections and certifications are current.  
Management are to ensure that mobile towers are erected used and maintained as per manufactures and statutory requirements  
Management to ensure that inspections are carried out and GA3 forms completed weekly.

#### Training:

Persons erecting scaffolding must be adequately trained.  
Only trained competent personnel will carry out inspections of mobile towers.

### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes		yes		

### FURTHER ACTION:

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### 30. SCAFFOLDS

**Date:** 18/03/2026

Task/Activity: Use of scaffolds

**TRAINING:** Persons erecting scaffolding must be adequately trained.  
Only trained competent personnel will carry out inspections of scaffolds

**RISK ASSESMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Falls of Persons	Risk of falling from scaffold	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Only trained, competent personnel will erect, modify, or dismantle scaffolds. Scaffold platforms to be fully boarded, with guardrails and toe boards. Use internal ladder access.	3
Injury from Falling Materials	Risk of tools or materials falling from scaffold	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ensure platforms are fully boarded and fitted with toe boards. Use fall protection measures to prevent materials from falling.	3
Collapse of Scaffold	Risk of scaffold collapsing due to improper erection or instability	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Scaffold will be erected by trained personnel according to manufacturer's instructions. Ensure proper height-to-base ratio and adhere to ground condition specifications.	3

**Managerial/ Supervisory:**  
 Management to ensure all relevant statutory inspections and certifications are current.  
 Management are to ensure that mobile towers are erected used and maintained as per manufactures and statutory requirements  
 Management to ensure that inspections are carried out and GA3 forms completed weekly.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes		yes		

**FURTHER ACTION:**

### 31. TRESTLES

**Date:** 18/03/2026

Task/Activity: Use of trestles

**TRAINING:** All operatives must be trained in the safe use of trestles, the associated hazards and working at height.

**RISK ASSESMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Falls of Persons	Risk of falling from trestle	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Use lightweight staging or mobile access scaffolds instead of trestles. Limit trestle use for light work and short duration below 4.5m height. Ensure fall protection and proper access/egress.	3
Injury from Falling Materials	Risk of materials falling from trestle	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Provide edge protection and ensure platforms are clear of hazards. Secure materials on the platform.	3
Collapse of Trestle	Risk of trestle collapsing due to instability or misuse	O'Brien Facilities Ltd Operative, Personnel & Contractors	15	Ensure trestles are in good condition, with no loose or damaged components. Use on firm, level ground. Check that the platform dimensions are appropriate for storage or access.	3

**Managerial/ Supervisory:**  
Management must supervise the use of trestles, to ensure that operatives moving, and erecting trestles are properly trained and instructed, and that those using trestles do not over-reach.  
Management to ensure that inspections are carried out and GA3 forms completed weekly.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory ppe
yes	yes	yes	yes	yes				

**FURTHER ACTION:**

### 32. POOR HOUSEKEEPING

**Date:** 18/03/2026

Task/Activity: General working operations





**TRAINING:** Operatives are to be instructed in general housekeeping standards and any applicable procedures.

**RISK ASSESMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Slips, Trips, Falls	Risk of injury from slippery, obstructed walkways or equipment	Operators, O'Brien Facilities Ltd Personnel	15	Implement a "clean as you go" policy. Ensure materials, tools, and equipment are kept off passageways and access/egress routes. Maintain proper storage areas and provide cleaning equipment.	3
Collisions of Persons/Equipment	Risk of collision due to cluttered work areas	Operators, O'Brien Facilities Ltd Personnel	12	Maintain clean and clear workspaces. Keep tools, materials, and equipment organized and out of high-traffic areas.	3
Cuts, Abrasions	Risk of injury from tools, equipment, or debris left around	Operators, O'Brien Facilities Ltd Personnel	12	Provide proper storage for tools and materials. Ensure all areas are free of sharp objects or debris.	3
Contamination of Products/Workplace	Risk of product contamination due to disorganized workspaces	Operators, O'Brien Facilities Ltd Personnel	12	Follow housekeeping protocols. Ensure materials and equipment are stored properly to prevent contamination. Maintain clean workstations.	3

- Managerial/ Supervisory:**
- Management to provide clear instructions on the standards of housekeeping required and any particular procedures to be followed.
  - Management to ensure daily inspections and monitoring of housekeeping.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes			Yes	

**FURTHER ACTION:**

### 33. WORKPLACE LIGHTING

<b>Date:</b> 18/03/2026	
Task/Activity: Work activities without sufficient amount of light (evening/ morning), emergency lighting in the workplace, temporary lighting, lighting installation	

**TRAINING:** N/A

#### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Injuries from Slips, Trips, Falls	Insufficient lighting leading to slips, trips, or falls	Site personnel, installer, members of the public	12	Ensure work areas and access/egress are adequately lit. Temporary or portable lighting must be provided where natural light is insufficient. Lighting should be regularly maintained.	3
Poor Lighting (Eye Strain, Fatigue, Work Mistakes)	Eye strain, fatigue, and potential work errors due to inadequate lighting	Site personnel, installer	12	Provide adequate and suitable lighting for all work activities. Ensure lighting is positioned to avoid glare or shadows.	3
Glare (Eye Strain, Fatigue, Work Mistakes)	Glare from improperly positioned lighting causing eye strain and fatigue	Site personnel, installer	12	Ensure lighting is positioned appropriately to avoid glare or shadows. Maintain proper lighting for safe and efficient work.	3

#### Managerial/ Supervisory:

Management to ensure suitable lighting condition exist on site and inspection and maintenance of lighting appliances

#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory site PPE
yes	yes	yes	yes	yes				Yes

#### FURTHER ACTION:

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### 34. NOISE

Task/Activity: work activities involving noise over 80 dB (A) or peak sounds above 135db(C)					<b>Date:</b> 18/03/2026			
<b>TRAINING:</b>		Personnel should be informed and trained regarding noise exposure						
<b>RISK ASSESMENT</b>								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Hearing Damage	Exposure to noise over 80 dB (A) or peak sounds above 135 dB(C)	Employees in proximity to noisy work area	12	Consult with personnel regarding noise levels. Provide and maintain appropriate PPE. Assess tasks for noise risks, comply with regulations, and reduce noise exposure. Establish noise reduction programs for noise above 85 dB (A) or 137 dB(C).	3			
Injury from Not Hearing Warning Calls	Inability to hear important warning calls due to high noise levels	Employees in proximity to noisy work area	12	Regularly service and maintain equipment. Provide suitable hearing protection for noise levels above 80 dB (A) or 135 dB(C). Display mandatory signs and ensure personnel are trained and informed.	3			
<b>Managerial/ Supervisory:</b>								
<ul style="list-style-type: none"> <li>Ensure appropriate arrangements for noise exposure including health surveillance where applicable</li> <li>Management to ensure if PPE is required that it is provided worn and replaced if defective and the personnel are instructed how to use PPE effectively</li> </ul>								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes	yes			
<b>FURTHER ACTION:</b>								

### 35. WORKING WITH CEMENT

**Date:** 18/03/2026

Task/Activity: Cement, plastering, site activities

**TRAINING:** Information provided to operatives on dust hazards, risks and controls.  
Correct use maintenance storage of PPE.

**RISK ASSESMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Skin Disorders	Exposure to cement causing skin irritation, dermatitis	O'Brien Facilities Ltd operatives, Personnel & Contractors	16	Use appropriate PPE like protective clothing and gloves. Provide washing facilities and encourage good personal hygiene.	3
Irritation of Eyes, Nose, Respiratory System	Dust and cement particles causing irritation	O'Brien Facilities Ltd operatives, Personnel & Contractors	16	Use suitable ventilation and extraction to control dust. PPE including goggles and masks to be worn.	3
Occupational Asthma	Prolonged exposure to cement dust causing respiratory issues	O'Brien Facilities Ltd operatives, Personnel & Contractors	16	Dust suppression, dampening of areas, and good ventilation. Provide respirators where necessary.	3
Rare Nasal Cancer	Long-term exposure to cement dust may increase the risk of nasal cancer	O'Brien Facilities Ltd operatives, Personnel & Contractors	18	Minimise dust exposure with proper ventilation, PPE, and compliance with SDS precautions.	4
Slip, Trip Hazards	Wet or spilt cement causing slippery surfaces	O'Brien Facilities Ltd operatives, Personnel & Contractors	16	Ensure areas are kept clear, provide non-slip footwear, and maintain good housekeeping standards.	3
Fire / Explosion	Cement dust in confined spaces leading to fire or explosion risks	O'Brien Facilities Ltd operatives, Personnel & Contractors	16	Ensure proper storage, control of dust, and ventilation. Follow safety protocols when handling combustible materials.	5









**Managerial/ Supervisory:**  
Ensure monitoring of dust levels, use and maintenance of ventilation systems, regular housekeeping and suitable PPE provided and worn where applicable

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	Refer to SDS	Refer to SDS			Refer to SDS	

**FURTHER ACTION:**

### 36. BIOLOGICAL HAZARDS

Date: 18/03/2026								
Task/Activity: Site operations								
<b>TRAINING:</b>		Personnel informed of Good Hygiene Practice and biological chemical hazards and risks on.						
RISK ASSESMENT								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Ill Health from Bacteria / Biological Hazards / Chemical Exposure	Exposure to bacteria, chemicals, or biological hazards causing illness	O'Brien Facilities Ltd operatives, Personnel & Contractors	16	Implement hygiene policies, provide sufficient handwashing facilities, and ensure good personal hygiene. Use PPE like gloves and face coverings.	3			
Weil's Disease	Contact with contaminated water or animals leading to infection	O'Brien Facilities Ltd operatives, Personnel & Contractors	12	Staff should avoid contaminated areas. Use PPE and wash hands thoroughly after working in affected areas.	3			
Product / Workplace Contamination	Contamination of products or workplace from biological or chemical agents	O'Brien Facilities Ltd operatives, Personnel & Contractors	12	Maintain hygiene standards, use disinfectant solutions for cleaning, and ensure areas are cleaned before work begins.	3			
<b>Managerial/ Supervisory:</b> Ensure the provision of suitable and sufficient facilities and procedures to maintain hygiene standards								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes			Yes	
FURTHER ACTION:								

### 37. HAZARDOUS SUBSTANCES

	<b>Date:</b> 18/03/2026
Task/Activity: Use of diesel, use of workplace chemicals, fuels etc	

**TRAINING:** Operatives will be informed instructed and trained as appropriate to the hazardous substance and procedures and PPE required.

**RISK ASSESMENT**

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Dermatitis, Respiratory Problems, Inflammation, Illness, Corrosive Burns, Toxic Absorption, Acute & Chronic Illness, Death	Risks from exposure to hazardous substances (e.g., chemicals, fuels, diesel) causing skin irritation, respiratory issues, inflammation, burns, and long-term illness	O'Brien Facilities Ltd operatives, Personnel & Contractors	20	-Substitute hazardous chemicals with less harmful substances when possible. Reduce the quantity and exposure time of chemicals. - Material Safety Data Sheets (SDS) required for all chemicals. - Follow manufacturer's instructions and SDS for safe handling. - Appropriate PPE (e.g., gloves, respirators) provided and maintained. - Train operatives on the safe use of chemicals.	8

**Managerial/ Supervisory:**

Management will ensure operatives are provided with information on any hazardous substances they may be exposed to at work and instructed and trained in the safe use of any procedures or equipment that may be required.

Management will inspect and monitor any procedures or PPE requirements.









**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	As per SDS
yes	yes	yes	yes	yes				YES

**FURTHER ACTION:**

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### 38. MANUAL HANDLING ACTIVITIES

Date: 18/03/2026								
Task/Activity: General workplace manual handling activities								
<b>TRAINING:</b>		Manual handling Techniques						
<b>RISK ASSESMENT</b>								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Back injuries, Neck injuries, Hand/Arm injuries, Foot/Leg injuries	Risks from improper manual handling, such as back strain, neck pain, and hand/foot injuries from lifting	Lifters (Operatives)	20	- Eliminate manual handling wherever possible, using mechanical aids. Conduct specific task risk assessments for unavoidable manual handling. - Ensure sufficient operatives are trained in proper manual handling techniques. - Assess load characteristics (e.g., weight, shape, stability) and the work environment (e.g., space, floor surface).	4			
Improper handling of load	Musculoskeletal injury	Lifters (Operatives)	20	Practice good manual handling technique 1. Assess the task, lift with legs! 2. Size up a load. 3. Good broad base 4. Correct grip 5. Bend knees 6. Back Straight 7. Head Up 8. Arms close by side 9. Use momentum in the direction of movement. 10. Be aware of pinch points and avoid.	5			
<b>Managerial/ Supervisory:</b> Management are to ensure operatives are trained in manual handling techniques and provide where possible information on the weight and other characteristics of loads.								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
yes	yes	yes	yes	yes				
<b>FURTHER ACTION:</b> Task specific assessments of activities to eliminate/ reduce manual handling where possible.								

### 39. OFFICE EQUIPMENT

<b>Date:</b> 18/03/2026
Task/Activity: working with computers, spreaders, printers, scanners etc

**TRAINING:** Operatives provided with general electrical hazard and risk information.




#### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Electric shock, burn, electrocution, fire	Risks from electrical hazards in office equipment (computers, printers, etc.)	Office Personnel	20	<ul style="list-style-type: none"> <li>- All electrical equipment and systems must be installed and maintained by a competent person.</li> <li>Periodic checks of the electrical system.</li> <li>- Trip switches installed.</li> <li>- Avoid overloading sockets and cables.</li> <li>- Regular housekeeping (remove dust and paper refuse).</li> <li>- Equipment maintained according to manufacturer's instructions.</li> <li>- Faults reported and checked by a competent person.</li> </ul>	4

#### Managerial/ Supervisory

Ensure periodic monitoring of electrical equipment

#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	

#### FURTHER ACTION:

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#### 40. DISPLAY SCREEN EQUIPMENT

<b>Date:</b> 18/03/2026	
Task/Activity: Working with computers and other screens	









<b>TRAINING:</b>	DSE safety training for operatives that habitually use DSE for a significant amount of their work.
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#### RISK ASSESSMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Upper limb disorders, back/neck injuries, repetitive strain, postural injuries, eye strain, fatigue/stress	Risks from long periods of working with display screen equipment (DSE) leading to musculoskeletal and visual disorders, fatigue, and stress.	O'Brien Facilities Ltd Office Personnel	20	<ul style="list-style-type: none"> <li>- DSE safety training for habitual users.</li> <li>-Regular workstation risk assessments for employees.</li> <li>- Alternate activities to break long periods of DSE use.</li> <li>- Ergonomic workstation setup, glare elimination, proper thermal and lighting conditions.</li> <li>- Suitable equipment (screen, keyboard, chair, desk).</li> </ul>	4

**Managerial/ Supervisory:**  
 Provide information on the hazards risks and control measures associated with DSE use.  
 Ensure adequate training in the safe use of DSE and workstations  
 Provide eye tests where applicable

#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	As per DSE assessment
								Yes

#### FURTHER ACTION:

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### 41. UNTRAINED OPERATIVES

**Date:** 18/03/2026

Task/Activity: General operations

**TRAINING:** Employer need to access the competency of the employee or give additional training as required

**RISK ASSESMENT**






HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Injuries from unsafe actions of untrained operatives	Injuries due to unsafe actions of untrained personnel not following correct procedures.	Untrained Operatives, O'Brien Facilities Ltd Personnel, Others	15	<ul style="list-style-type: none"> <li>- Identify and assign competent personnel to tasks.</li> <li>- Provide sufficient time and resources to work safely.</li> <li>- Only competent personnel to operate plant, vehicles, machinery.</li> <li>- Operatives must check with Manager/Employer if unsure or concerned about work procedures.</li> </ul>	3

**Operatives must check with Manager / Employer if unsure or concerned about work procedures**

**Managerial/ Supervisory:**

Management to ensure all employees have relevant health and safety training, that it is repeated periodically and when changes or legislation requires.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	

**FURTHER ACTION:**

## 42. VIBRATION

	<b>Date:</b> 18/03/2026
Location: Site/Yard	

**TRAINING:** Personnel should be informed and trained regarding vibration exposure



### RISK ASSESMENT

HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Hand / arm vibration syndrome	Damage to blood vessels, nerves, and joints due to prolonged exposure to vibration.	Operatives	12	<ul style="list-style-type: none"> <li>- Consult with personnel about vibration levels.</li> <li>- Ensure equipment is well maintained and serviced regularly.</li> <li>- Provide low vibration equipment when possible.</li> <li>- Use anti-vibration gloves.</li> <li>- Take regular breaks of at least 10 minutes.</li> <li>- Use tools correctly and for appropriate durations.</li> </ul>	3
Carpal tunnel syndrome	Pressure on nerves due to repetitive use of vibrating tools, causing pain and numbness.	Operatives	12	<ul style="list-style-type: none"> <li>- Ensure equipment is well maintained and serviced regularly.</li> <li>- Take regular breaks from tool use.</li> <li>- Hold tools loosely and vary hand positions.</li> <li>- Use anti-vibration gloves.</li> </ul>	3

#### Managerial/ Supervisory:

- Ensure appropriate arrangements for vibration exposure including health surveillance where applicable
- Management to ensure that anti - vibration gloves are provided, worn and replaced if defective.

#### PERSONAL PROTECTIVE EQUIPMENT

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	As specified in MS
yes	yes	yes	yes	yes				Yes

#### FURTHER ACTION:

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### 43. DUST- DIRT, CEMENT ETC

Location: Site/Yard		Date: 18/03/2026
<b>TRAINING:</b>	Information provided to operatives on dust hazards, risks and controls Correct use maintenance storage of PPE.	

<b>RISK ASSESSMENT</b>					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Skin disorders	Skin irritation or conditions due to contact with dust or cement particles.	Operatives, Other Personnel	12	- Reduce dust creation through dust suppression and collection. - Use protective clothing and gloves as per SDS. - Provide regular washing facilities and maintain personal hygiene..	3
Irritation of eyes, nose, respiratory system	Eye, nose, and respiratory irritation caused by exposure to dust and airborne particles.	Operatives, Other Personnel	12	- Ventilate areas where dust is generated. - Provide goggles and face masks. - Use appropriate ventilation or dust extraction in confined spaces..	3
Occupational asthma/disease	Development of chronic respiratory conditions due to prolonged exposure to dust.	Operatives	20	- Provide respiratory protective equipment (PPE). - Use pre-dampening techniques to minimize airborne dust. - Limit exposure by reducing the number of personnel in high dust areas. - Use extractors and adequate ventilation.	3
Slip, trip hazards	Tripping over dust or materials left on the ground, causing slips or falls.	Operatives, Other Personnel	12	- Maintain clean work areas and ensure materials are stored properly. - Ensure good housekeeping and tidy up dust/debris from walkways.	3
Fire/explosion	Dust accumulation leading to fire or explosion hazards, especially in confined or enclosed spaces.	Operatives, Other Personnel	12	- Reduce dust levels with effective collection and suppression systems. - Store materials as per SDS guidelines. - Ensure proper ventilation and minimize static buildup in high dust areas.	3

**Managerial/ Supervisory:**

- Ensure monitoring of dust levels, use and maintenance of ventilation systems, regular housekeeping and suitable PPE provided and worn where applicable

PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	As specified in SDS
yes	yes	yes	yes	yes			Yes	Yes
FURTHER ACTION:								

#### 44. RADON

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Lung cancer due to long-term exposure		Prolonged exposure to radon gas leading to lung cancer.	O'Brien Facilities Ltd Employees, Sub Contractors, Public	20	- Radon testing in high-risk areas. - Remedial measures if radon levels exceed 300 Bq/m3. - Follow EPA measurement protocols. - Follow-up radon tests after remediation. - Notify the EPA if radon levels remain above 300 Bq/m3 after remedial works. - Reduce exposure as much as possible.	3
Inadequate Ventilation		Insufficient ventilation leading to accumulation of radon.	O'Brien Facilities Ltd Employees, Sub Contractors, Public	12	- Ensure adequate ventilation in all high-risk areas. - Implement ventilation improvements to reduce radon levels. - Regular monitoring to ensure air circulation and radon levels are controlled. - Ensure compliance with EPA guidelines for ventilation in radon-prone areas.	3
Radon Exposure		Continuous radon exposure leading to health risks.	O'Brien Facilities Ltd Employees, Sub Contractors, Public	12	- Perform radon tests in areas with potential radon exposure. - Follow corrective actions if radon levels exceed 300 Bq/m3. - Keep workplace radon levels below national reference levels. - Regular testing and remedial action as necessary.	3

- Review high radon levels identified on the EPA map [EPA Maps](#)
- Radon tests should be carried out according to the [EPA's Measurement Protocol for Homes and Workplaces](#)
- Where the results of a radon test exceed 300 Bq/m3, [remedial measures](#) must be taken to reduce the radon levels to below this national reference Level

**Managerial/ Supervisory:**

- Review high radon levels identified on the EPA map [EPA Maps](#)
- Carry out radon testing (IF REQUIRED)

PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	

**FURTHER ACTION:**









### 45. LONE WORKING

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Working alone without supervision		Delayed emergency response or lack of assistance in case of incident	O'Brien Facilities Ltd Employees, Subcontractors	20	- Lone working must be risk assessed and approved by supervisor - Use of check-in/check-out systems - Carry mobile phone or radio at all times - Lone working prohibited for high-risk tasks (e.g. confined spaces, working at height, hot works)	5
Lack of communication		Inability to alert others during an emergency	O'Brien Facilities Ltd Employees, Subcontractors	16	- Ensure phone or two-way communication device is available and fully charged - Establish scheduled check-in times with supervisor or colleague.	4
Mental stress or fatigue		Increased stress, anxiety, or reduced decision-making ability when alone	O'Brien Facilities Ltd Employees, Subcontractors	12	- Pre-task briefing and clear work plan - Encourage breaks and self-assessment of fitness to work alone	4

**Managerial/ Supervisory:**









- Ensure regular review of lone working arrangements
- Develop a Lone Working risk assessment and add in the RAMS.

**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	Yes	Yes	Yes				

**FURTHER ACTION:**

#### 46. CODE OF CONDUCT- WORKING INSIDE OCCUPIED/NON-OCCUPIED DWELLINGS

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK		
Inappropriate conduct or interaction by workers inside dwellings		- Risk of complaints - Discomfort - Reputational damage - Hygiene issues - Potential confrontation due to poor behaviour, language, untidiness, or boundary-crossing	Occupants, Workers, Company	10	- Workers to remain professional; limit conversation to work-related topics - No entry into private spaces without tenant permission - Use public toilets when possible; if tenant grants permission to use home toilets, leave them clean and tidy - No personal phone use during work hours unless essential - Daily cleaning of work areas - Tools and materials safely stored - Use polite, appropriate language - Supervisors to monitor and correct conduct in real-time.	5		
<b>Managerial/ Supervisory:</b> <ul style="list-style-type: none"> <li>Ensure ongoing monitoring of behaviour on-site</li> <li>Incorporate Code of Conduct into RAMS and conduct TBT on it (especially in occupied houses)</li> </ul>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	Yes	Yes	Yes				
FURTHER ACTION:								

### 47. Material storage shed operations - O'Brien facilities yard

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK		
Manual handling injuries		Musculoskeletal injuries from lifting, pushing, or pulling materials	O'Brien Facilities Ltd Personnel & Other contractors	15	-Provide manual handling training. -Use pallet trucks for heavy loads. -Ensure loads are stable. -Rotate tasks to avoid fatigue.	3		
Collision with pallet trucks		Injuries from vehicle/pedestrian collision	O'Brien Facilities Ltd Personnel & Other contractors	15	-Restricted vehicle zones -clear signage -speed control and visual warnings. -Ensure pedestrian marking in shed.	3		
Slips, trips, and falls		Trips over materials, uneven surfaces, or wet floors	O'Brien Facilities Ltd Personnel, Other contractors & Visitors	12	-Maintain tidy storage areas. - Implement good housekeeping.	3		
Forklift hazard		Injury from unauthorized forklift use	O'Brien Facilities Ltd Personnel, Other contractors & Visitors	15	-Forklifts prohibited inside shed. -Clear "No Forklift Beyond This Point" signage.	3		
Electric pallet truck operation		Electrocution, collisions, or battery mishandling	O'Brien Facilities Ltd Personnel & Other contractors	15	-Train operators in battery charging and operation. -Inspect trucks before use. -Maintain proper battery handling procedures.	3		
<b>Managerial/ Supervisory:</b> <ul style="list-style-type: none"> <li>Ensure correct operation of pallet trucks, maintain safe storage layout, monitor manual handling techniques, and enforce access rules.</li> </ul>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes		Yes	Yes				
FURTHER ACTION:								
Refer to Safety, Health and Welfare at Work (General Application) Regulations 2007 & amendments.								

### 48. Power washer operation - O'Brien facilities yard

HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
High-pressure water		Lacerations, eye injuries, injection injuries	O'Brien Facilities Ltd Personnel	15	-Ensure PPE: gloves, goggles, waterproof clothing and safety shoes and High-Viz jacket. -Maintain proper nozzle control. - Never direct high-pressure water at any person. Always stay aware of your surroundings.	3
Slips and trips		Wet floors and puddles around work area	O'Brien Facilities Ltd Personnel, other contractors & Visitors	12	-clear signage: slippery surface -Immediate cleaning of spillages.	3
Electrical hazard		Shock or electrocution from faulty wiring	O'Brien Facilities Ltd Personnel	15	-CE marked machine -Inspect cables and plug -ensure grounding	3
Hose whipping		Injuries from hose movement under pressure	O'Brien Facilities Ltd Personnel	15	-Secure power washing hose on reel after the use. -Ensure no vehicles or heavy objects pass over the hose to prevent damage.	3
Noise		Hearing damage	O'Brien Facilities Ltd Personnel	12	-Hearing protection to be worn by operator and person near to the machine if for long term.	3

**Managerial/ Supervisory:**

- Monitor correct operation, ensure machine maintained and inspected, enforce PPE usage, restrict access to authorized personnel only.









**PERSONAL PROTECTIVE EQUIPMENT**

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes		Yes	Yes	Yes			









**FURTHER ACTION:**

Refer to Safety, Health and Welfare at Work (General Application) Regulations 2007 & amendments.

### 49. Chemical/Fuel Storage & Handling - O'Brien facilities yard









HAZARD		RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK		
Fire/explosion		From flammable chemicals or fuel	O'Brien Facilities Ltd Personnel & Visitors	20	-Store in compliant bunded containers -Proper ventilation -Keep away from ignition sources. -Don't keep the corrosive and flammable one together in one container.	3		
Chemical burns		From corrosive agents	O'Brien Facilities Ltd Personnel	15	-PPE: gloves, goggles, protective clothing as recommended in the SDS of the chemical. -Use designated containers for keeping the flammable and corrosive chemical in different.	3		
Spill/contamination		Soil/water contamination	O'Brien Facilities Ltd Personnel & Environment	15	-Spill kits available -Proper storage separation -Training in spill containment.	3		
Inhalation		Toxic fumes	O'Brien Facilities Ltd Personnel	12	-Ensure ventilation, use respirators if required-as per the recommendation from the SDS sheet.	3		
Manual handling		Injury from lifting/moving drums	O'Brien Facilities Ltd Personnel	15	-Use drum handling equipment-as required. -Follow safe manual handling techniques	3		
<b>Managerial/ Supervisory:</b> <ul style="list-style-type: none"> <li>Ensure chemicals stored correctly, conduct regular inspections, enforce PPE usage, maintain signage, and monitor spill kits and keep the record of the SDS in the</li> </ul>								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Chemical Mask-as per the SDS recommendation
Yes	Yes	No	Yes	Yes	No	No		Yes
FURTHER ACTION:								
Refer to Control of Substances Hazardous to Health (COSHH) Regulations 2002 & amendments.								

### 50. Charging Area for Portable Tools - O'Brien facilities yard

		<b>Date:</b> 18/03/2026						
Task/Activity: Charging of battery-powered portable tools inside the material storage shed		Location: O'Brien Facilities Ltd - Yard						
<b>TRAINING:</b>		Operators should know how to charge battery safety						
<b>RISK ASSESSMENT</b>								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Electrical shock	From faulty chargers or damaged cables	O'Brien Facilities Ltd Personnel	15	-Inspect chargers and batteries before use. -Follow manufacturer guidelines. - Ensure correct PPE	3			
Fire from battery	Thermal runaway or short circuit	O'Brien Facilities Ltd Personnel & Visitors	15	-Charging in designated area -fire extinguishers nearby: CO2/DCP -Do not charge unattended.	3			
Tripping over cables	Injury from tripping	O'Brien Facilities Ltd Personnel	12	-Cables organized -Keep area tidy.	3			
Chemical hazard	Battery acid leak	O'Brien Facilities Ltd Personnel	12	-Handle batteries carefully -PPE gloves and eye protection. -provide spill kit.	3			
<b>Managerial/ Supervisory:</b>								
<ul style="list-style-type: none"> <li>Monitor charging activities, enforce PPE usage, maintain fire safety equipment, and ensure compliance with electrical safety procedures.</li> </ul>								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	No	Yes	Yes	No	No	No	
<b>FURTHER ACTION:</b>								
Refer to Safety, Health and Welfare at Work (General Application) Regulations 2007 & electrical safety guidelines.								

## 51. Temporary Works (Yard and Site)

		<b>Date:</b> 18/03/2026			
Task/Activity: Carrying out temporary works in yard and construction sites (e.g., scaffolding, fencing, hoarding, propping, excavation support, temporary storage areas, temporary access ways, and temporary electrical connections).		Location: O'Brien Facilities Ltd - Office, Yard & Sites			
<b>TRAINING:</b>	All operatives involved in temporary works must be trained in safe systems of work, manual handling, working at heights, and use of relevant equipment (scaffold erection, electrical safety, excavation support) and must have the valid Safe pass. Supervisors must be competent to inspect temporary works and ensure compliance with codes of practice.				
<b>RISK ASSESSMENT</b>					
<b>HAZARD</b>	<b>RISKS</b>	<b>PEOPLE AT RISK</b>	<b>RISK RATING</b>	<b>CONTROL MEASURES</b>	<b>RESIDUAL RISK</b>
Collapse of temporary structures	Crushing injuries, falls, fatalities	O'Brien Facilities Ltd Personnel, Contractors, Visitors, Public	20	-Only competent personnel to erect/remove. -Inspections before use and at intervals. -Secure all structures against wind/weather.	3
Falls from height during scaffold/temporary access	Serious injury or death	O'Brien Facilities Ltd Personnel & Contractors	20	-Use fall arrest systems, guardrails, toe boards. -Only trained scaffolders erect/dismantle. -Mandatory harness use where required.	3
Excavation collapse (shoring, trench boxes, barriers)	Entrapment, fatal injury	O'Brien Facilities Ltd Personnel & Contractors	20	-Provide proper shoring/trench boxes. -Daily inspections by competent person. -Keep loads and vehicles away from edge.	3
Contact with temporary electrical installations	Electric shock, burns	O'Brien Facilities Ltd Personnel, Contractors	15	-All temporary electrical works installed by certified electrician. -Use RCD protection. Regular inspection/testing.	3
Slips, trips, falls around temporary works	Injury from uneven ground, cables, debris	O'Brien Facilities Ltd Personnel, Contractors, Visitors	12	-Keep work areas tidy. Provide barriers and clear signage. -Use cable covers and anti-slip mats where required.	3
Weather impact (wind, rain, ice)	Structural instability, slips, poor visibility	O'Brien Facilities Ltd Personnel & Visitors	12	Secure all temporary works against wind uplift. Suspend work in severe weather. Apply gritting/salting in yard.	3
Vehicle/pedestrian interface near temporary works	Collision, crush injuries	O'Brien Facilities Ltd Personnel, Contractors, Visitors	15	-Provide barriers, signage, segregated walkways. - Banksman/spotter for reversing vehicles. -Reverse parking policy in yard.	3
Manual handling of temporary components	Strains, sprains, musculoskeletal injuries	O'Brien Facilities Ltd Personnel, Contractors	15	-Provide manual handling training. -Use mechanical aids where possible. -Team lifting for heavy items.	3
<b>Managerial/ Supervisory:</b>					
<ul style="list-style-type: none"> <li>Supervisors will ensure that all temporary works are planned, erected, inspected, and dismantled by competent personnel. Management will provide inspection schedules, enforce PPE use, and ensure compliance with legislation and code of prat</li> </ul>					
<b>PERSONAL PROTECTIVE EQUIPMENT</b>					

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
Yes	Yes	Yes	Yes	Yes	As required	Yes (when working at height)	Yes (dusty ground works)	Yes
<b>FURTHER ACTION:</b>								
Refer to Safety, Health and Welfare at Work (Construction) Regulations 2013								

## 52. Working In and Around Occupied Houses









					<b>Date:</b> 18/03/2026			
Task/Activity: Carrying out construction/maintenance works in and around occupied residential properties				Location: sites				
<b>TRAINING:</b>		All operatives to be briefed on site-specific risks of working in and to maintain the code of conduct in the occupied houses. All Operatives are requested to sign in the RAMS after understood the code of conduct practice.						
<b>RISK ASSESSMENT</b>								
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK			
Interaction with residents	Conflict, stress, distraction leading to unsafe work	O'Brien Facilities Ltd Personnel, contractors & Residents	9	Clear communication, maintain professional conduct, display notices	3			
Children and pets in/around property	Trips, falls, bites, injury	Residents (children, pets), Workers	12	Secure work areas with barriers, request residents keep children/pets away	3			
Restricted access/space	Trips, collisions, poor material handling	Workers & Residents	12	Keep pathways clear, use signage, plan deliveries/materials carefully	3			
Noise and dust	Nuisance, health issues	Residents, Workers	9	Use dust sheets, limit noisy work to agreed times, inform residents	3			
Electrical tools and cables	Trips, electric shock	Workers & Residents	12	Use RCD protection, PAT tested tools, route cables safely	3			
Deliveries and material movement	Collision, blocked access, property damage	Workers, Residents	12	Schedule deliveries, banksman/Spotter support if required, resident communication	3			
Fire from works (hot works, electrical)	Fire, smoke, property damage	Workers & Residents	16	Hot work permits, extinguishers on site Only trained workers are allowed	3			
Hygiene and welfare	Spread of dust, dirt, unsanitary conditions	Workers & Residents	9	Use dust barriers, daily clean up, welfare facilities for workers.  Leave toilet clean and tidy if the tenants agree to use the toilets.	3			
<b>Managerial/ Supervisory:</b>								
<ul style="list-style-type: none"> <li>Supervisors to ensure residents are informed, work areas are kept safe, PPE is used</li> </ul>								
<b>PERSONAL PROTECTIVE EQUIPMENT</b>								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
Yes	Yes	Yes (if required)	Yes	Yes	Yes (if t noisy)	No	No	
<b>FURTHER ACTION:</b>								
Refer to Safety, Health and Welfare at Work Act 2005 and General Application Regulations 2007								

### 53. Minor Demolition Works

		Date: 18/03/2026			
Task/Activity: Carrying out minor demolition activities inside and around house/buildings (e.g., removal of partitions, fixtures, walls, ceilings, small structural elements).		Location: Multiple Sites			
<b>TRAINING:</b>		All operatives must have Safe Pass and be trained in safe demolition methods, manual handling, use of power tools, dust control, and working in/around occupied properties. Supervisors must be competent in hazard identification, resident protection, and sequencing of demolition works.			
RISK ASSESSMENT					
HAZARD	RISKS	PEOPLE AT RISK	RISK RATING	CONTROL MEASURES	RESIDUAL RISK
Falling debris/materials	Head injury, cuts, fractures	O'Brien Facilities Ltd Personnel, other contractors, Residents, Visitors	20	Establish exclusion zones, debris netting/barriers, PPE (hard hats, gloves, boots, goggles). Controlled demolition sequence.	3
Dust generation	Respiratory issues, eye irritation	Workers, Residents, Visitors	16	Use water spray/sheeting, dust masks/respirators, local ventilation, notify residents, limit exposure.	3
Noise & vibration	Hearing damage, nuisance to residents	Workers, Occupants	12	Provide hearing protection, limit noisy works to daytime hours, notify residents in advance.	3
Structural instability	Collapse of walls/structures	Workers, Occupants	20	Pre-survey structures, temporary propping/shoring, controlled sequence, exclusion zones.	3
Services (live cables, gas, water pipes)	Electrocution, fire, flooding, gas leaks	Workers, Residents	25	Locate & isolate services before work, permits in place, supervision.	3
Trips, slips, falls	Injuries from debris, uneven ground	Workers, Residents, Visitors	12	Maintain housekeeping, clear waste regularly, provide safe walkways, lighting.	3
Manual handling	Back injuries, strains	Workers	12	Manual handling training, team lifts, use mechanical aids.	3
Working at height (if required)	Falls from ladders/scaffolds	Workers	20	Only trained operatives, inspected access equipment, harness if needed.	3
Resident interface	Injury, stress, complaints	Residents, Visitors	15	Clear communication, segregated work zones, signage, supervised access. Inform residents about the works in advance.	3
<b>Managerial/ Supervisory:</b>					
<ul style="list-style-type: none"> <li>Supervisors must ensure demolition is planned and sequenced to minimise risks, residents are notified and protected, services are safely isolated, and only trained operatives carry out demolition.</li> </ul>					
PERSONAL PROTECTIVE EQUIPMENT					

								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	Mandatory PPE
Yes	Yes	Yes	Yes	Yes	Yes (when required)	Yes (if working at height)	Yes (dusty areas)	Yes
<b>FURTHER ACTION:</b>								
Refer to Safety, Health and Welfare at Work (Construction) Regulations 2013, Safety, Health and Welfare at Work (General Application) Regulations 2007								

54. OTHER SITE-SPECIFIC ITEMS

RISK ASSESMENT		Date:						
Task/Activity:		Reviewed by:						
WHO MAY BE HARMED								
RISK	RISK RATING							
	WITHOUT CONTROLS	WITH CONTROLS						
	High	Low						
	High	Low						
	High	Low						
	High	Low						
TRAINING:								
CONTROL MEASURES								
PERSONAL PROTECTIVE EQUIPMENT								
								Other
Hi vis vest	Safety boots	Hard hats	Safety Gloves	Eye Protection	Hearing Protection	Harness Protection	Dust Mask	
FURTHER ACTION:								



## Appendix

Applicable H.S.A forms can be downloaded from:

[http://www.hsa.ie/eng/Publications\\_and\\_Forms/Forms/](http://www.hsa.ie/eng/Publications_and_Forms/Forms/)

H.S.A Forms include:

1. Notification form to be used for any work involving asbestos
2. COMAH notifiable incidents form
3. Approved Form (AF 1) - Particulars to be notified by the Client to the HSA before the design process begins
4. Approved Form (AF 2) - Particulars to be notified by Project Supervisor for the Construction Stage to the Health and Safety Authority before the construction work begins
5. Approved Form (AF3) - Thorough Examination of: (a) Excavations, Shafts, Earthworks, Underground Works or Tunnels; (b) Cofferdams or Caissons
6. Approved Form (AF4) - Results of Inspection & Thorough Examination of Personal Flotation Devices
7. Form GA1 - Report of Thorough Examination
8. Form GA2 - Report of Weekly Examination
9. Form GA3 - Inspection of Work Equipment for Working at Height
10. Link to the accident/ dangerous occurrence reporting portal

Chemical and Hazardous Substances on Sites:

For information on the safe use of chemicals on site and how to interpret a GHS hazardous substance label please read the following Health and Safety Authority information sheet: '[Use Chemicals Safely on Construction Site](#)'

Chemical and Hazardous Substances in Workplaces:

For information on the management and safe use of chemicals and hazardous substance at your workplace and how to interpret a GHS hazardous substance label please read the following Health and Safety Authority information sheet: [Chemicals](#)

### 12.1 Abrasive Wheel Authorised Personnel

As per the Safety, Health and Welfare at Work (General Application) (Amendment) Regulations 2016, employers shall ensure that an employee does not mount an abrasive wheel unless the employee has been authorised by the employer.

An employer shall not authorise an employee unless that employee -

- a) Has been trained and intrusted (in accordance with Schedule 14) and
- b) Is competent to mount the wheel

The following is a list of persons authorised to mount abrasive wheels and the particulars of the abrasive wheels or class of abrasive wheel

Date	Employee Name	Abrasive Wheel Class / Particulars

**SAFETY, HEALTH AND WELFARE AT WORK (GENERAL APPLICATION) (AMENDMENT) REGULATIONS 2016 (S.I. No. 36 of 2016): SCHEDULE 14: TRAINING AND INSTRUCTION**

Where an employer proposes to give an authorisation under *Regulation 213* to an employee, the employer shall ensure that the employee is trained and instructed–

1. in relation to each abrasive wheel, or class of abrasive wheel, in respect of which the authorisation is proposed, on the following matters:

- (1) proper methods relating to the mounting of the abrasive wheel or class of abrasive wheel, as the case may be;
- (2) hazards arising from the use of the abrasive wheel or class of abrasive wheels, as the case may be, and precautions which should be observed;
- (3) methods of marking an abrasive wheel or class of abrasive wheel, as the case may be, as to type and speed;
- (4) methods of storing, handling and transporting the abrasive wheel or class of abrasive wheel, as the case may be;
- (5) methods of inspecting and testing the abrasive wheel, or class of abrasive wheels, as the case may be, to check for damage;
- (6) the functions of all components used with the abrasive wheel, or class of abrasive wheel, as the case may be, including flanges, washers, bushes and nuts used in mounting, and knowledge of the correct and incorrect methods of assembling all components and of correct balancing of the abrasive wheel, or class of abrasive wheel, as the case may be;
- (7) the proper method of dressing the abrasive wheel, or class of abrasive wheel, as the case may be;
- (8) the adjustment of the rest of the abrasive wheel or class of abrasive wheel, as the case may be;
- (9) the use of advisory literature relating to the mounting of the abrasive wheel, or class of abrasive wheel, and

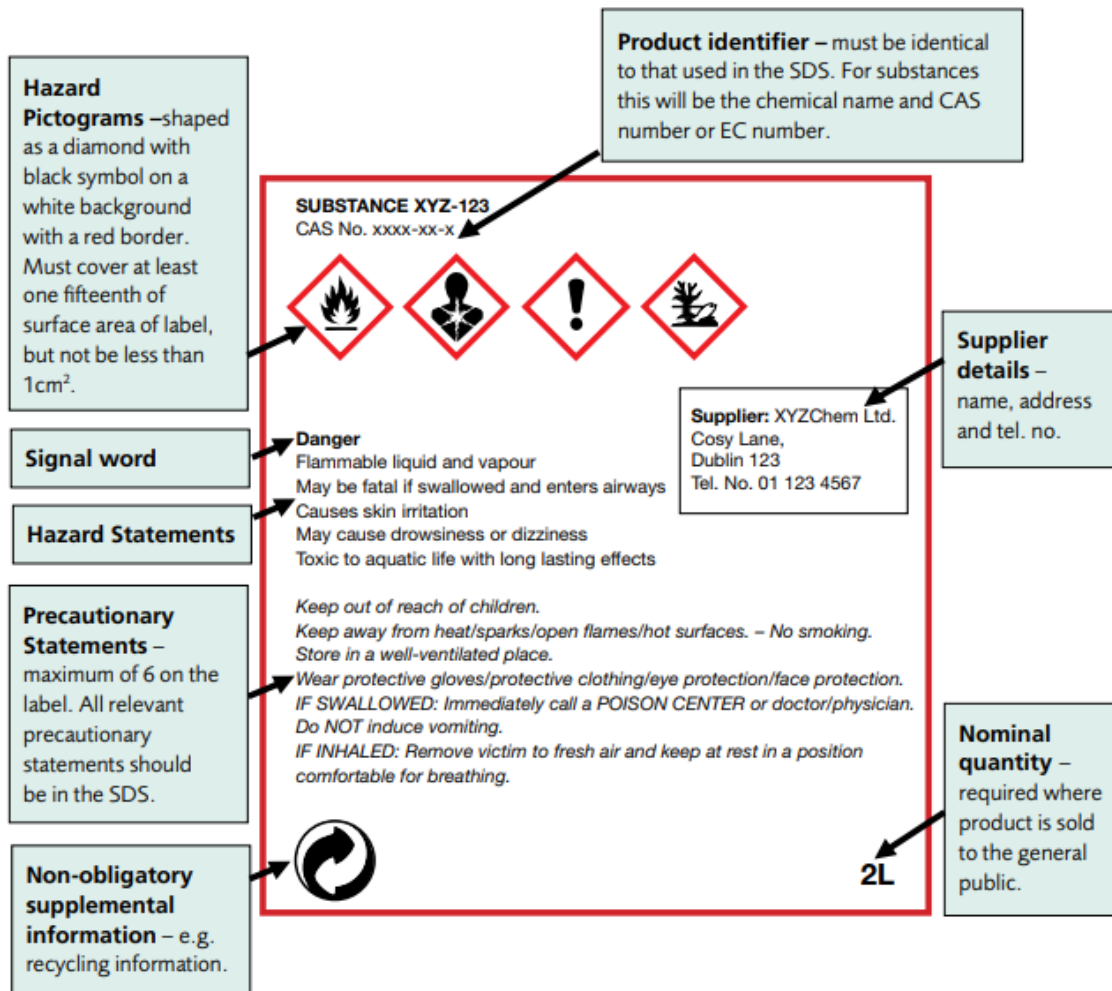
2. on the requirements of Part 12.

## 12.2 Chemical and Hazardous Substances on Sites

For information on the safe use of chemicals on site and how to interpret a GHS hazardous substance label please read the following Health and Safety Authority information sheet: '[Use Chemicals Safely on Construction Site](#)'

See Figure 1. below for example of key information and current pictograms format as they appear on CLP Compliant Hazard Label

**Figure 1: Example of Hazard Label for Supply**



### 12.3 Recommended Contents of First Aid Box

Materials	First Aid Kit Quantity (1-10 persons)	First Aid Kit Quantity (11-25 persons)
Adhesive Plasters (20)	<b>20</b>	<b>20</b>
Sterile Eye Pads (No.16)	<b>2</b>	<b>2</b>
Disposable Triangular Bandages	<b>2</b>	<b>6</b>
Safety Pins	<b>6</b>	<b>6</b>
Sterile Wound Dressing - Medium	<b>2</b>	<b>2</b>
Sterile Wound Dressing - Large	<b>2</b>	<b>6</b>
Sterile Wound Dressing - Extra Large	<b>2</b>	<b>3</b>
Moist Wipes	<b>10</b>	<b>20</b>
Paramedic Shears	<b>1</b>	<b>1</b>
Pairs of Examination Gloves	<b>5</b>	<b>10</b>
Crepe Bandage (7.5cm)	<b>1</b>	<b>2</b>
*Eye Wash Bottle (500ml)	<b>1</b>	<b>2</b>
*Burn Dressing (10x10cm)	<b>1</b>	<b>1</b>
*Burn Dressing (20x20cm)	<b>1</b>	<b>1</b>
CPR Face Shield	<b>1</b>	<b>1</b>
Foil Blanket	<b>1</b>	<b>1</b>
Vomit Bags	<b>2</b>	<b>2</b>
Hazard Waste Bag	<b>1</b>	<b>1</b>
Pen torch	<b>1</b>	<b>1</b>

#### Notes

\*1: Where mains tap water is not readily available for eye irrigation, sterile water or sterile normal saline (0.9%) in sealed disposable containers should be provided. Each container should hold at least 20ml and should be discarded once the seal is broken. Eye bath/eye cups/refillable containers should not be used for eye irrigation due to risk of cross infection. The container should be CE marked.

\*2: Where mains tap water is not readily available for cooling burnt area.

## 12.4 Standard Induction to new Sites

### 12.4.1.1 Site Health and Safety Rules

O'Brien Facilities Ltd adheres to and complies with the Construction Regulations 2013 at all times. Contractors and visitors are reminded that they are responsible for their own health and safety and that of O'Brien Facilities Ltd employees.

All instructional signage, internal and external, must be complied with at all times.

O'Brien Facilities Ltd operates a strict smoking policy. Any persons found anywhere on the premises smoking in a restricted area will be permanently removed from site. Smoking is only permitted in designated smoking areas.

Contractor vehicles may enter compound for the purpose of offloading tools, materials and equipment associated with the task. Vehicles must then be removed from compound and parked in designated parking areas.

Under extreme circumstances and where a vehicle is an integral part of the equipment required then with agreement from Manager 2 the vehicle can be parked adjacent to the proposed works.

All vehicles entering site must adhere to the site speed limit.

Vehicles that are, due to nature of work undertaken, allowed to remain on site should where possible have amber flashing light or be clearly marked or coned off.

### 12.4.1.2 Pre Site Access Procedures

All sub-contractors who are intending to carry out works on site on behalf of the O'Brien Facilities Ltd and client must have provided and discussed in advance the following with Manager 2.

- Their company Health and Safety policy
- Their Employers Liability Insurance Certificate
- Skills Cards and Safe Pass for Staff.
- Construction Regulations Pre work documentation
- Risk Assessments for task
- Method Statement for task
- Chemical Assessments (COSHH) for task
- Code of Conduct inside the dwelling, especially in occupied houses.
- Inspection records of the contractor tools and equipment
- Training records and qualifications of the contractor
- Licences to drive and operate plant and equipment
- Names of personnel arriving to conduct works

#### 12.4.1.3 Site Access Procedures

The visit must be a scheduled date.

Names of Companies and contractors personnel to be forwarded to Manager 2 the day prior to planned visit.

Any contractor who gains unauthorised entry to an area to which they are restricted will be escorted from site and not permitted to return.

O'Brien Facilities Ltd operates a search policy, which must be made clear to the contractor prior to entry. All employees, visitors and contractors are liable to be searched.

#### 12.4.1.4 Induction of all persons

Trevor O'Brien, supported by Aaron O'Brien, EHS, Project Manager will be responsible for the provision of induction to all persons attending site. This must be completed prior to commencement of any activities. The induction will include the following instructions and information:

Roles and Responsibilities

Health and Safety Rules for the site

Site Layout (Including exclusion zones)

Vehicles and Traffic Management

Welfare Facilities on Site

Accident and Near Miss Reporting

First Aid Provision

Emergency Procedures

Personal Protective Equipment

Site Notices and Signage

Permit to Work Systems

Work Tools and Equipment

The person attending training should sign to confirm that induction has been completed; this must be filed for audit purposes.

#### 12.4.1.5 *General Health and Safety*

All persons are to wear safety boots or shoes at all times

Hi visibility vests are to be worn at all times

Hard hats are to worn in construction areas

All screening and protection of works to be in place prior to commencement of works

Other PPE must be provided in accordance with the contractor method statements and risk assessments

Contractors are under no circumstances permitted to use or operate any O'Brien Facilities Ltd Mechanical or Construction Equipment

Contractors must provide licences for the staff who are to operate their own or hired Mechanical Handling Equipment

#### 12.4.1.6 *Accidents and Near Misses*

Accidents must be reported without exception to Aaron O'Brien, EHS Lead or Trevor O'Brien whereupon O'Brien Facilities Ltd accident investigation/recording procedure shall be followed.

First Aid locations are to identified to all persons

All persons should be made aware of who the trained first aiders are. In the first instance this will be Manager 2. If the situation is beyond Manager 2's training he will ask for assistance from the client or nearest Hospital.

Full accident investigation is to be carried out by O'Brien Facilities Ltd in the event of accident involving contractor whilst on site

Report to be produced as per usual process, copy to be forwarded to the Sub-Contractor where relevant

#### 12.4.1.7 *Welfare Facilities*

All persons must be made aware of the facilities that they are permitted to use.

If these are restricted to particular area then this must be clearly indicated

Notice to be posted to instruct contractors and direct labour to maintain toilet and washing units in good and clean.

#### 12.4.1.8 *Permits To Work*

The following require additional permits to work.

Permit for Hot Work - Including Welding, grinding, burning or similar operation which could constitute a fire hazard.

On completion of works or at end of day the permit must be returned to the issuer to close and to confirm status of the works for which permit was issued.

In the case of a hot works permit all must conclude that no fire risk is possible prior to closure.

#### 12.4.1.9 *Equipment and Materials*

Where required by regulation, no person must use any equipment or tools that they have not provided training documentation for

All tools provided must be fit for purpose

All tools must be 110v

All electrical tools must have valid PAT test

Sub-Contractor is responsible for his own security arrangements for any tools and equipment he has provided for works on site

Sub-Contractor must provide all the tools necessary to complete works, under no circumstances should O'Brien Facilities equipment be provided

For storage of materials on site the sub-contractor must make adequate provision and agree location with Aaron O'Brien/Trevor O'Brien

Sub-Contractor must provide adequate means for disposal of waste materials generated as per the Site Waste Regulations

#### 12.4.1.10 *Emergency Procedures - Fire*

All persons must be made aware of the fire alarm audible sounder

If they discover a fire or suspect a fire they must alert site personal & supervisor immediately

Upon hearing or activating the fire alarm they should leave the immediate area

They should assemble at the main site assembly point identified to them on induction as being for contractor and visitor use

Evacuation must be maintained until EHS/Manager gives the all clear

#### 12.4.1.11 *Waste Disposals and Containment*

The disposal of all waste materials by all persons must be conducted in a safe and environmentally acceptable manner

All persons, in accordance with site procedures, must dispose of all liquids into the appropriate containment. Early consideration should be given to where these elements are likely to apply

Copies of all waste disposal consignment notes should be provided to Manager 2 where relevant.

Any generators or similar equipment that have oil and fuel tanks must be positioned in location that in the event of spillage do not pose a contamination threat

#### 12.4.1.12 Personal Hygiene Regulations

Hands must be washed at regular intervals throughout the day. It is important that after eating or using the toilet that hands are washed thoroughly to ensure that high standards of hygiene are maintained.

Eating is only permitted in the cabin/canteen/designated area

Cuts and abrasions must be covered by waterproof dressings. Appropriate dressing can be obtained from any First Aider.

#### 12.4.1.13 Site Hygiene Regulations

All tools etc. must be accounted for and all spare and old parts or fittings removed from the area.

The area must be completely cleared of all debris following the completion of work and the client contact advised of any additional cleaning requirements.

This list is for standard induction to the O'Brien Facilities for. It is not exhaustive, and should be added to appropriate to the needs of the contract/client.



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